

Exhibit A

APPLICATION FOR ISSUANCE OF PRIVATE ACTIVITY BONDS

(Industrial, Health Care or Other Non-Housing Non-Profit Projects)

1. APPLICANT

- a. Business Name: _____ Date of Application: _____
- b. Business Address: _____
- c. Primary Business Contact Name: _____
Telephone number: _____ Email: _____
- d. Authorized Business Representative: _____
- e. Structure:
 Corporation Partnership Sole Proprietorship LLC Other: _____

2. PURPOSE OF REQUESTED FINANCING:

- New Facility Expansion Refunding

3. ESTIMATED PROJECT COSTS: (Not required for refunding)

Land	
Building	
Equipment	
Architectural, Engineering	
Costs of Issuance	
Capitalized Interest (including discount)	
Other	
Total Financing Requested	

5. AMOUNT OF FINANCING REQUESTED: \$ _____ (___ % of project costs)

6. TYPE OF FINANCING PROPOSED:

- a. Publicly Sold Bonds Privately Placed Bonds (Bonds sold to a Bank)
- b. Expected Term of Financing ___ Years

c. Security:

Mortgage

Letter of Credit

Guaranty (third party)

Guaranty (personal)

Unsecured

Other (specify)

7. BUSINESS PROFILE: (Not required for refunding)

a. Job Information

1. Current number of Full Time Equivalent Employees: _____

*Full Time Equivalent (FTE) is based on total annual hours of 2080

2. Number of New Permanent Jobs to be Created: _____

3. Number of Construction Jobs to be Created: _____

4. Number of Jobs to be Relocated: _____

b. Length of Time in Business: _____

c. Do you have facilities in other locations? Yes No

If yes, where: _____

8. NAMES OF:

a. Underwriter, Place Agent or Lender Name:

Contact Person Name: _____

Telephone: _____ Email: _____

b. Corporate Counsel Name: _____

Telephone: _____ Email: _____

c. Counsel to Underwriter, Place Agent or Lender Name: _____

Telephone: _____ Email: _____

9. WHAT IS YOUR TARGET DATE FOR:

a. Construction start: _____

b. Construction completion: _____

10. ATTACHMENTS:

Attach the following information with the application. Application is not considered complete until all documents have been received.

- a) Description of the project;
- b) Give a brief description of the nature of the business, principal products, etc.;
- c) Plot plan, elevation of proposed buildings, landscape, lighting, and site preparation;
- d) Preliminary sources and uses for financing project;
- e) Initial application fee; and
- f) Indemnification Letter of Agreement.

I certify that the information provided above contains no misrepresentations, omissions or concealments of material facts and that the information given is true and complete to the best of my knowledge. I have been furnished a copy of the Procedure for Application to the Port Authority of the City of North Mankato for Private Activity Revenue Bond Financing and I am aware of its content and agree to be bound by its terms and the terms of the indemnification letter. I understand that the Port reserves its right to deny any and all applications, and that I am not entitled to private activity bond financing through the Port.

Signature/ Title

Date

NOTICE TO COMPANY: Data Practices Act

The information that you supply in your application to the Port Authority of the City of North Mankato ("Port") will be used to assess your eligibility for financial assistance. The Port will not be able to process your application without this information. The Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) governs whether the information that you are providing to the Port is public or private. If financial assistance is provided for the project, the information submitted in connection with your application will become public, except for those items protected under Minnesota Statutes, Section 13.59, Subdivision 3(b) or Section 13.591, Subdivision 2.

I have read the above statement and I agree to supply the information to the Port with full knowledge of the matters contained in this notice. I certify that the information submitted in connection with the application is true and accurate.

Signature / Title

Date

Exhibit B

APPLICATION FOR PRIVATE ACTIVITY BONDS

(Multi-Family Housing)

1. APPLICANT

- a. Business Name: _____ Date of Application: _____
- b. Business Address: _____
- c. Primary Business Contact Name: _____
Telephone number: _____ Email: _____

2. PROJECT INFORMATION

- a. Project Name: _____
- b. Business Location: _____

3. RENTAL INFORMATION

	Monthly Rent	Units
Efficiency		
One Bedroom		
Two Bedroom		
Three Bedroom		
Parking (included in rent)		
Parking (not included in rent)		
Laundry		
Utilities included in monthly rent: _____		

- 4. OPERATING EXPENSES: _____ % of Gross (Annual)
- 5. TOTAL PROJECT COST: \$ _____
- 6. DEVELOPER EQUITY: \$ _____
- 7. DEBT SERVICE: \$ _____
- 8. *HARD COSTS: \$ _____
- 9. LAND VALUE: \$ _____
- 10. SOFT COSTS: \$ _____

*Hard Costs are all project costs the IRS has determined to be eligible items for depreciation.

11. ANTICIPATED INTEREST RATES: _____ %

12. ANTICIPATED TERM OF DEBT: _____

13. If the project were conventionally financed, what interest rate would you expect to pay? _____ %

14. EQUIPMENT: \$ _____ of project cost is for equipment (e.g., washers/dryers)

15.

ANTICIPATED INCREASES:	ANTICIPATED VACANCY RATE:
Revenue: _____ % per year	First Year: _____ %
Expenses: _____ % per year	After First Year: _____ %

16. CONSTRUCTION SCHEDULE

Anticipated construction commencement date: _____

Anticipated construction completion date: _____

17. ATTACHMENTS:

Attach the following information with the application. Application is not considered complete until all documents have been received.

- a) Description of the project;
- b) Plot plan, elevation of proposed buildings, landscape, lighting, and site preparation;
- c) Preliminary sources and uses for financing project;
- d) Initial application fee; and
- e) Indemnification Letter of Agreement.

I certify that the information provided above contains no misrepresentations, omissions or concealments of material facts and that the information given is true and complete to the best of my knowledge. I have been furnished a copy of the Procedure for Application to the Port Authority of the City of North Mankato for Private Activity Revenue Bond Financing and I am aware of its content and agree to be bound by its terms and the terms of the indemnification letter. I understand that the Port reserves its right to deny any and all applications, and that I am not entitled to private activity bond financing through the Port.

Signature / Title

Date

NOTICE TO COMPANY: Data Practices Act

The information that you supply in your application to the Port Authority of the City of North Mankato ("Port") will be used to assess your eligibility for financial assistance. The Port will not be able to process your application without this information. The Minnesota Government Data Practices Act (Minnesota Statutes, Chapter 13) governs whether the information that you are providing to the Port is public or private. If financial assistance is provided for the project, the information submitted in connection with your application will become public, except for those items protected under Minnesota Statutes, Section 13.59, Subdivision 3(b) or Section 13.591, Subdivision 2.

I have read the above statement and I agree to supply the information to the Port with full knowledge of the matters contained in this notice. I certify that the information submitted in connection with the application is true and accurate.

Signature / Title

Date

EXHIBIT C

INDEMNIFICATION LETTER OF AGREEMENT

The Chair of the Port Authority of the City of North Mankato
and Members of the Board of Commissioners
City of North Mankato
PO Box 2055
1001 Belgrade Ave.
North Mankato, MN 56002-2055

RE: Application of _____ for Private Activity Bond Financing by the Port Authority
of the City of North Mankato

Dear Chair and Members of the Board of Commissioners:

This letter of agreement is given by _____, a _____ under the laws of
Minnesota ("Applicant") as required by the Port Authority of the City of North Mankato in connection
with its consideration of an application for private activity bond financing for the project described in
the application.

Applicant agrees as follows:

1. Applicant agrees to pay or reimburse the Port for any and all costs and expenses which the Port may incur in connection with its consideration of the project and the granting of bond financing therefor, whether or not the project is preliminarily approved by the Port, whether or not the project is approved by the State of Minnesota, if necessary, whether or not revenue bond financing is finally approved by the Port, and whether or not the bonds are issued and sold.
2. Applicant agrees to indemnify and hold the Port, its officers, employees and agents harmless against any and all losses, claims, damages, expenses or liabilities, including attorney's fees incurred in their defense, to which the Port, its officers, employees and agents may become subject in connection with the Port's consideration, issuance or sale of the bonds for Applicant's project and the carrying out of the transactions contemplated by this agreement and any resolutions adopted, or agreements executed by the Port in connection with the issuance of its bonds for this project.
3. Applicant hereby releases the Port, its officers, agents and employees from any claims, causes of action, losses, damages, or liabilities which it may have against the Port, its officers, agents, and employees or which it may incur in connection with: the Port's consideration of the application for industrial development revenue bond financing for Applicant's project; the failure of the Port, in its discretion, to issue bonds for Applicant's project; the issuance and sale of the bonds; the construction of the project; or any other matter or thing of any type or nature whatsoever which may arise in connection with the foregoing.

4. Applicant is aware of the Port's application and administrative fee structure for bonds and agrees and covenants that all such fees will be paid in the amount and at the times required.
5. Applicant understands that the Port reserves its right to deny any and all applications, and that the Applicant is not entitled to private activity bond financing through the Port.

Dated: _____

[APPLICANT NAME]

By _____

Its _____