

Minutes
of the
NORTH MANKATO PLANNING COMMISSION MEETING
North Mankato, Minnesota
September 10, 2020

A regular meeting of the North Mankato Planning Commission was held at 7 p.m., September 10, 2020, in the Council Chambers of the Municipal Building. City Administrator Harrenstein on March 31, 2020, under MN Statute Section 13D.021, declared the use of electronic meetings due to the COVID-19 pandemic. The following were present remotely through Zoom for roll call: Chair Stephanie Stoffel, Commissioners Nick Meyer, Grant Poehler, Randy King, Jason Beal; Council Representative Sandra Oachs, City Attorney Chris Kennedy and Community Development Director Mike Fischer.

A motion was made by Commissioner Meyer, seconded by Commissioner Beal, to approve the minutes of the August 20, 2020, regular meeting of the North Mankato Planning Commission. Vote on the motion: all ayes, 0 nays; motion carried.

Review process for administrative lot splits

Staff presented a proposed ordinance amendment for administrative lots splits as method to approve minor lot adjustments to platted lots. Staff noted that other area cities have a process which allows staff to administratively approve minor lot line adjustments subject to certain provisions. Nate Myhra from Bolton & Menk indicated he has worked with other cities who use administrative lot splits instead of a traditional replat. He indicated the administrative lot split process save both time and money for the developer or property owner. The Planning Commissioner discussed application fees, estimated volume of requests, and a limit for how many lots can be approved by this process. A motion was made by Commissioner Meyer, seconded by Commissioner Poehler, to approve the process for administrative lot splits based on the criteria provided by staff, with the addendum that any proposed lot split shall not affect more than 3 lots. Vote on the motion: all ayes, 0 nays; motion carried.

Other Business

Staff recognized Don Westphal, who will replace Corey Brunton on the Planning Commission.

There being no further business, it was moved by Commissioner Beal, seconded by Commissioner King, to adjourn. Vote on the motion: all ayes, 0 nays; motion carried. The meeting was adjourned at 7:34 p.m.

Chairperson

Secretary