

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on July 5, 2016. Mayor Dehen called the meeting to order at 7:20 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Norland, Freyberg, Spears and Steiner, City Administrator Harrenstein, Attorney Kennedy, City Planner Fischer, Public Works Director Swanson and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda as presented. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Approval of Minutes

Council Member Norland moved, seconded by Council Member Steiner to approve the minutes of the Council meeting of June 20, 2016. Vote on the motion: Spears, Steiner and Dehen aye; Norland and Freyberg abstain. Motion carried.

Memorial Tribute for Bob Ringhofer

WHEREAS, the City of North Mankato lost a valued member and leader on June 25, 2016 with the passing of former City Administrator Bob Ringhofer; and

WHEREAS, Bob served as City Administrator for 33 years from 1963-1995; and

WHEREAS, he left an indelible mark on the City through his efforts and planning which nearly doubled the size of the City of North Mankato; and

WHEREAS, Bob's vision for industrial growth is evident in the nearly 1,100 jobs currently in the North Port Industrial Park; and

WHEREAS, his lobbying efforts following the floods of 1965 and 1969 helped develop community flood controls; and

WHEREAS, Bob helped drive the construction of Caswell Park a nationally recognized sporting facility; and

WHEREAS, he helped establish many of the beautiful parks in North Mankato because of his belief that parks are the "jewels of the community" and a gift for future generations; and

WHEREAS, Bob was well respected by his colleagues, well-regarded by North Mankato's business owners, a friend to those he worked with and appreciated by the citizens he served.

NOW THEREFORE, I Mark Dehen, Mayor of the City of North Mankato, Minnesota, on behalf of the City of North Mankato honor Bob Ringhofer and remember his service to the community and extend our sincerest condolences to his friends and family.

Dated this 5th day of July 2016.

Consent Agenda

Council Member Norland moved, seconded by Council Member Freyberg, to approve the Consent Agenda which included:

A. Bills and Appropriations.

B. Res. No. 55-16 Approving Donations/Contributions/Grants.

C. Approved Application for On-Sale Intoxicating Liquor, Sunday On-Sale Liquor and Soft Drink for Twin City Lodging d/b/a Best Western, 1111 Range Street.

- D. Approved Application for On-Sale Intoxicating Liquor, Sunday On-Sale Liquor, Cabaret and Soft Drink for 02, LLC d/b/a Spinners Bar.
- E. Approved Large Group and Audio Park Permit for Lutheran Social Service Reach Drop-in Center's Talent Show on July 26, 2016 from 2:30 to 9:00 p.m. at Wheeler Park.
- F. Set Public Hearing for Monday, July 18, 2016 at 7 p.m. to Amend Franchise Ordinance No. 156 Third Series, granted to Charter Communications.
- G. Set Public Hearing for Monday, July 18, 2016 at 7 p.m. to Consider Utility Easements between Lots 14 and 15 of Block Seven in the Restless Court Townhomes Plat.
- H. Approved Parade Permit for Nathan Herrington, Apple Adventure Racing, LLC for the Mankato Brewery Fun Run on Saturday, August 20, 2016 from 11:00 a.m. to Noon around Spring Lake Park.
- I. Approved Large Group Audio Permit for Business on Belgrade's Blues on Belgrade on the 200 block of Belgrade Avenue on July 23, 2016 from 9 a.m. to 11 p.m. with Audio from noon to 11 p.m.

Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.

Public Comments

Bess Tsaouse, 136 Mary Circle, appeared before Council and stated an incorrect map was included in the Sidewalk Maintenance and Installation Policy and wanted confirmation that the correct map would be voted on.

Barb Church, 102 Wheeler Avenue, appeared before Council and stated she still requested that Cedar Street be removed from the Sidewalk Maintenance and Installation Policy. Ms. Church requested special meeting notification under Statute 13D.04.

Tom Hagen, 927 Lake Street, appeared before Council and indicated he wanted a map included with the updated audio permit pointing speakers away from his property. He indicated he was able to enjoy the Willie Nelson concert held in Mankato for free and expressed concern that there has not been any resolution concerning the noise from across the river.

Phil Henry, 1300 Noretta Drive, appeared before Council and stated he believed a third Public Hearing should be held concerning the Sidewalk Maintenance and Installation Policy because there was a proposal to change the assessment cost from 60% City and 40% property owner to 50% City and 50% property owner for sidewalk repair/replacement.

Business Items

Consider Accepting the 2015 Comprehensive Annual Financial Report (CAFR) City Administrator Harrenstein introduced Kyle Meyers from Abdo Eick & Meyers who presented the CAFR. Mr. Meyers reviewed the City's financial position and results of operations. The City's net position increased by \$6,821,916. Contributing to the increase was an increase in capital grants and contributions, mostly due to street construction State aid of \$2,015,438 and street construction Federal aid of \$3,037,182. Public Works expenses decreased \$2,855,366. Total City debt increased by \$3,517,867 during the fiscal year. Administrator Harrenstein indicated the fund meets balance recommendations. Mr. Meyers reviewed the enterprise funds and stated the Water Utility, Sewer Utility and the Storm Utility Fund receipts cover disbursements. Sanitary Collection Fund receipts do

not cover disbursements and the rate structure may need to be reviewed along with the Solid Waste Fund which needs to be monitored to build cash in the fund for future improvements. Mr. Meyers reviewed the Peer Group Ratio which compares the City of North Mankato with similar Cities. Council Member Freyberg requested clarification on the increase of Capital Expenditure per capita from \$288.00 in 2014 to \$666.00 in 2016. Mr. Meyers reported capital expenditures include the Federal grant funding and bond issuance. Council Member Freyberg requested information on the General Fund balance which is at 51% while the peer group is at between 65-71% requesting suggestions on building the fund. Mr. Meyers stated the City's position has been improving in the past few years. Administrator Harrenstein indicated a higher percentage could be reached by suspending street and park projects and the purchase of replacement equipment. He stated the City adopted a Reserve Fund Policy in 2014 and is on track to meet those goals. **Council Member Norland moved, seconded by Council Member Steiner to Accept the 2015 Comprehensive Annual Financial Report. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.**

Res. No. 56-16 Setting Sale Date for General Obligation Bonds. City Administrator Harrenstein introduced the City's financial advisor Tammy Omdal from Northland Securities. Ms. Omdal indicated the GO Bond is for \$1,805,000. The uses of the funds include: \$920,000 for Street Improvement, \$240,000 for Water, \$180,000 for Sewer and \$450,000 for the purchase of the Fire Truck. Ms. Omdal stated the bonds will go out for bid on August 1, 2016 at 10:30 a.m. and will present Council a report on August 1, 2016. She stated historic lows could bring the coupon price below a 2% average but the sale is still 1 month out and rates could change. Council Member Spears requested clarification on the use of the Bond. Administrator Harrenstein reported the bond would be used for the Roe Crest Drive project. **Council Member Steiner moved, seconded by Council Member Freyberg to adopt Res. No. 56-16 Providing for the Issuance and Sale of General Obligation Bonds, Series 2016A, in the Proposed Aggregate Principal Amount of \$1,805,000. Vote on the motion: Norland, Freyberg, Steiner and Dehen aye; Spears nay. Motion carried.**

Consider Resolution Adopting Sidewalk Maintenance and Installation Policy.

Administrator Harrenstein indicated that the Council could certainly hold an additional Public Hearing if desired to address assessment of repaired sidewalks, the inclusion of the language that a sidewalk would be moved if tree roots were in the way and the forester deemed it desirable to keep the tree, the minimum width of a sidewalk and the exclusion of Cedar Street on the proposed sidewalks. Administrator Harrenstein cautioned that if the minimum width of a sidewalk was reduced from 6 feet to 5 feet Ordinances would need to be changed. He stated the reason for the policy is to provide guidance for the City Council when considering a reconstruction project. Council Member Freyberg agreed with most of the changes except the change of assessment from 60% City and 40% property owner to 50% City and 50% property owner and agreed with the desire for another Public Hearing. Council Member Freyberg also requested language state a property owner has 60 days to improve the sidewalk weather permitting. **Council Member Steiner moved, seconded by Council Member Norland to hold a Public Hearing to discuss Assessment of Sidewalk Maintenance and Repair. Vote on the motion: Norland, Freyberg, Spears, Steiner and Dehen aye; no nays. Motion carried.**

Approve Complete Streets Plan. Council Member Norland moved, seconded by Council Member Freyberg to Approve the Complete Streets Plan. Vote on the motion: Norland, Freyberg, Steiner and Dehen aye; Spears nay. Motion carried.

City Administrator and Staff Comments

Public Works Director Swanson stated the Roe Crest Drive project is underway along with the Municipal Building Parking Lot and Entrance Reconstruction.

City Clerk Van Genderen stated there are two Council Member at large positions (4-year terms) and the Mayor (2-year term) up for election. Filing begins on August 2 and concludes on August 16. Residents can visit the City Clerk's office to file and pay the filing fee.

Mayor and Council Comments

Mayor Dehen stated everyone is invited to celebrate Fun Days July 6-10.

Public Comments

Phil Henry, 1300 Noretta Drive, appeared before Council and thanked Council for the third Public Hearing concerning the Sidewalk Installation and Maintenance Policy.

Tom Hagen, 927 Lake Street, appeared before Council and requested a contact number for whomever is in charge of Fun Days.

Bess Tsaouse, 136 Mary Circle, appeared before Council and stated she did not believe sidewalks should be the sole responsibility of the property owner as the sidewalk serves the common good. She stated the Complete Streets Plan looks good but needs to be more concrete.

There being no further business, on a motion by Council Member Steiner, seconded by Council Member Spears, the meeting adjourned at 8:40 p.m.

Mayor

City Clerk