

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 6, 2020. Mayor Dehen called the meeting to order at 7:00 p.m., asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Council Members Norland, Oachs, Whitlock, Steiner, and Mayor Dehen, City Administrator Harrenstein, City Attorney Kennedy, Finance Director McCann, Community Development Director Fischer, Public Works Director Host, and City Clerk Van Genderen.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Steiner, to approve the agenda. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes December 16, 2019

Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of December 16, 2019. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Public Hearing, 7 pm-Annexation of 3.28 Acres Owned by Burnett Farms, Inc.

Community Development Director Fischer reported the City received a petition from Burnett Farms for the annexation of 3.28 acres of vacant property located on the west side of Raymond Drive. The City received and approved a plat on December 16, 2019, platting the property for eight future single-family home lots. Property owners and the Belgrade Township were informed of the requested annexation.

With no one appearing before Council, the Mayor closed the Public Hearing.

Consent Agenda

Council Member Steiner moved, seconded by Council Member Norland, to approve the Consent Agenda.

- A. Bills and Appropriations.
- B. Res. No. 01-20 Approving Donations/Contributions/Grants.
- C. Res. No. 02-20 Designating Depositories for the City of North Mankato.
- D. Res. No. 03-20 Designating Official Newspaper.
- E. Res. No. 04-20 Setting Gas Mileage Reimbursement Rate.
- F. Res. No. 05-20 Approving City Council Committee Assignments.
- G. Set Public Hearing for January 21, 2020, at 7:00 p.m. to consider Ordinance No. 125 Amending City Code Chapter 156.035 (FF) Generally concerning Off-Street Parking Regulations.

Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

None.

Business Items

Ordinance No. 124, Fourth Series An Ordinance of the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2 (3), Permitting Annexation by Ordinance.

Council Member Steiner moved, seconded by Council Member Norland to Adopt Ordinance No. 124, Fourth Series An Ordinance of the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2 (3), Permitting Annexation by Ordinance. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Res. No. 06-20 Receiving Feasibility Report and Calling Hearing for Project NO. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue Improvement Project and Project No. 19-07 DEF Dakota Meadows Safe Routes to School Project.

City Engineer Sarff appeared before Council to review the proposed projects, which were included in the City's Capital Improvement Plan for 2020. The City Council authorized the preliminary engineering report on November 4, 2019. Currently, the Harrison Avenue and Monroe Avenue Sanitary Sewer conditions include over 65-year-old 8" clay pipe with tree root penetration, offset joints and groundwater infiltration. The proposed improvements include a new 8" PVC pipe, replacement of maintenance holes, and replacing existing services from the sewer main to right-of-way with new pipe. Currently, the Harrison Avenue and Monroe Avenue watermain conditions include over 65-year-old 6" cast iron pipe. Proposed improvements include a new 6" PVC watermain pipe, and replacement of existing service lines within street right-of-way with 1" diameter plastic piping. Harrison Avenue and Monroe Avenue currently do not have a storm sewer system, so the proposal is to create three inlets on Harrison Avenue between Cross Street and Range Street and construct six inlets on Monroe Avenue between Center Street and Range Street. City Engineer Sarff stated the current street and surface is over 65 years old with Harrison Avenue 30 feet wide and Monroe Avenue between 34 and 44 feet wide. Five-foot wide sidewalks exist on both sides of Harrison Avenue and Monroe Avenue has varying widths of sidewalks on both sides. The proposed street improvement includes reconstruction of the existing street, new sidewalks on both sides, new concrete driveway aprons, and new streetlights. Mayor Dehen commented that the assessment includes the cost of new automated water meters. City Engineer Sarff reported there are a total of 19 trees that may be affected by the construction and of those trees, only three could potentially be saved. City Engineer Sarff reported Harrison Avenue's estimated cost is \$600,500, and Monroe Avenue's estimated cost is \$1,213,100 with \$150,000 from Municipal State Aid funds. City Engineer Sarff reviewed the assessment policy and reported the calculated assessments ranged from \$10,825 to \$24,459 for residential and \$116,117 to \$147,247 for the school and church. He noted the residential cap had been \$6,000, but the City Council may want to consider raising the cap to account for rising construction costs.

City Engineer Sarff reviewed the Dakota Meadow Safe Routes to School improvements which includes an 8-foot wide multi-use concrete trail on the south side of Howard Drive from Lookout Drive to Lor Ray Drive, an 8-foot wide multi-use bituminous trail with lighting from Howard Drive to Carlson Drive along the east side of the school property and in an existing easement along the east side of the school property and an existing easement along the east side of the Avalon Estates property, new lighting on the multi-use trail, and a mid-block crossings with Rectangular Rapid Flash Beacons (RRFB) on Howard Drive and Carlson Drive. He reported a study was conducted to review traffic flow issues with the goal of improving peak times. Suggested improvements include Widening Howard Drive to provide a right turn lane, left turn lane and two through lanes east of the parking lot entrance, locate the Howard Drive mid-block pedestrian crossing west of the parking lot exit, and consider the installation of speed indicator signs in the school zone. The estimated cost for the Safe

Routes to School is \$601,300 with Federal Funding of \$352,360, widening Howard Drive is \$90,600 and the Howard Drive Mill & Overlay is \$378,000 with State Aid Funding of \$378,000.

City Engineer Sarff reported neighborhood meetings would be held the week of January 13th and a public hearing on Tuesday, January 21st, concerning the proposed improvements. City Administrator Harrenstein reported Harrison Avenue would be bid as an alternative as there may be potential projects that may take precedence in 2020.

Council Member Norland moved, seconded by Council Member Steiner, to adopt Res. No. 06-20 Receiving Feasibility Report and Calling Hearing for Project No. 19-05 ABCDEF 300 Block Harrison Avenue Improvement Project, Project No. 19-06 ABCDEF 300 and 400 Block Monroe Avenue Improvement Project and Project No. 19-07 DEF Dakota Meadows Safe Routes to School Project. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Res. No. 07-20 Related to the Nicollet County Solid Waste Assessment Fee.

City Administrator Harrenstein reported Nicollet County imposes a general per parcel assessment intended to protect the public health and welfare and environment. The fee was used to finance the Riverbend Recycling Center, but Nicollet County has fulfilled its obligation for the facility. City Administrator Harrenstein reported the resolution requests Nicollet County consider using the fee for costs incurred by North Mankato residents for hauling and disposing of recyclable products, consider the creation of a hazardous waste drop off-site at Riverbend Recycling Center, and if Nicollet County creates a committee a representative from the North Mankato City Council is also appointed to the committee.

Council Member Steiner moved, seconded by Council Member Norland, to Adopt Res. No. 07-20 Related to the Nicollet County Solid Waste Assessment Fee. Vote on the motion: Norland, Oachs, Whitlock, Steiner, and Dehen aye; no nays. Motion carried.

Open Forum

Tom Hagen, 927 Lake Street, appeared before Council and requested the City Council hold a workshop to discuss deer. City Administrator Harrenstein commented that City staff is preparing literature for the Council to review at a work session.

Elvis Weichel, 419 Webster Avenue, appeared before Council and requested clarification on the location of the pedestrian crossing.

City Engineer Sarff reported the crosswalk would be located 30 to 40 feet from the west exit, and cars would be able to see the flashing crosswalk signal.

City Administrator and Staff Comments

City Administrator Harrenstein reported the grant the City of Mankato had used to extend the transit service in North Mankato has expired, and the City will need to review options. He reported the staff would present information to Council at an upcoming work session.

City Administrator Harrenstein clarified that, despite media reports, the City has not been approached concerning locating a youth hockey rink at Caswell. The City currently has a bonding request at the legislature for a fieldhouse that includes tennis, volleyball, and basketball courts. City staff will provide an update to the City Council and an upcoming work session.

City Administrator Harrenstein reported Christmas tree drop-off at 600 Webster Avenue would continue through January 10, 2020. KTV will host an open house on January 9th from 5:30 to 7:30 p.m.

Community Development Director Fischer reported two electrical charging stations are being installed in the parking lot by MGM Liquor on Commerce Drive. One charger is a fast charger; the other is a level II charger.

Community Development Director Fischer reported staff have been providing information to the Federal Government for the census for the past year and reported informational flyers and social media posts would go out to residents to encourage participation.

Finance Director McCann reported Pedal Past Poverty would be held on Saturday, February 22, 2020, and Anna Meyer will be coordinating the effort.

Mayor and Council Comments

Council Member Oachs reported City staff have been preparing information concerning the deer and will present in the near future.

Council Member Norland reported the Greenway Committee would meet on Tuesday, January 7th.

Mayor Dehen reported the Anthony Ford Pond Hockey tournament would be held on January 25th and 26th at Spring Lake Park.

At 8:05 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland, the Council Meeting was adjourned.

Mayor

City Clerk