

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 3, 2017. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Freyberg, Whitlock, and Norland, City Administrator Harrenstein, Finance Director McCann, City Attorney Kennedy, Community Development Director Fischer, Public Works Director Swanson and City Clerk Van Genderen. Absent: Council Member Steiner.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Whitlock, to approve the agenda as presented. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes as presented. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Consent Agenda

Council Member Norland moved, seconded by Council Member Whitlock, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 24-17 Approving Donations/Contributions/Grants.
- C. Approved Large Group and Audio Permit for the MS Walk on May 7, 2017 Spring Lake Park. Audio from 10 a.m. until 12:30 p.m.
- D. Approved Parade Permit for MS Walk on May 7, 2017, Spring Lake Park.
- E. Approved Parade Permit for Dance Studio Fundraiser Tulips & Tutu 5K Fun Run, Benson Park on May 6, 2017 from 11 a.m. to 12 noon.
- F. Approved Parade Permit for River Valley A.B.A.T.E. Motorcycle Awareness Parade on May 6, 2017 from 1:00 p.m. to 1:30 p.m.
- G. Approved Parade Permit for Business on Belgrade's Bookin' on Belgrade Nearly 5K Family Fun Run and Walk on June 3, 2017 from 8:30 a.m. to 9:45 a.m.
- H. Approved League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form.
- I. Res. No. 25-17 Waiving Waiting Period for Exemption from Lawful Gambling License for Knights of Columbus to Conduct Bingo on July 6-9, 2017 at Wheeler Park.
- J. Approved Application for 3.2 On-Sale for the City of North Mankato, DBA Caswell Park at 1875 Howard Drive West.
- K. Approved Application for Temporary 3.2 Permit for North Mankato Civic & Commerce Association, Fun Days, July 6-9, 2017 at Wheeler Park.
- L. Approved Parade permit for the North Mankato Civic & Commerce Association Fun Days Parade on July 8, 2017, from 11:00 a.m. to 2:00 p.m.
- M. Approved Parade Permit for the North Mankato Civic & Commerce Association Fun Days Kiddie Parade on July 7, 2017 from 6:15 p.m. to 7:00 p.m.
- N. Approved Audio Permit for an Acoustic Band at the Circle Inn on May 6, 2017 from 6:00 p.m. to 10:00 p.m.

Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Council Member Freyberg thanked the Friends of the Deep Valley Libraries and Daniel and Kathleen Sonnek for their donations to the North Mankato Taylor Library.

Public Comments

Barb Church, 102 Wheeler Avenue, appeared before Council and asked if liquor liability has been purchased for the 3.2 On-Sale License for the City of North Mankato that was approved in the Consent Agenda and if security was established. City Clerk Van Genderen stated a copy of the liquor liability was included in the packet and that those working would be trained. Ms. Church asked for clarification on if brush and yard waste and leaves would be picked up during Spring clean up. Public Works Director Swanson stated yard waste and leaves would be picked up, but not brush. Ms. Church asked for the return of brush pick up. Ms. Church thanked the City for removing the house at 732 Wall Street during the winter when less mold was growing and asked if there were plans for the lot. Administrator Harrenstein indicated the property would likely go into tax forfeiture in the next year or two; there are a lot of back taxes and assessments on the property.

Business Items

Consider Approving Developer Agreement for Privately Financed Improvements Trail's West Estates. Administrator Harrenstein stated the developers requested the item be withdrawn from the agenda at this time and will bring the item back for the second meeting in April.

Ordinance No. 86, Fourth Series an Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances of the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the Code of Ordinances. Community Development Director Fischer stated a public hearing was held on proposed code changes on March 6, 2017. At that time discussion was held concerning the collection of Social Security numbers from landlords for the Department of Revenue. At that time Council decided to table Ordinance No. 86 until City Attorney Kennedy was able to get a written response from the Department of Revenue concerning the Social Security numbers. Attorney Kennedy was informed he would be receiving the requested response on April 17, 2017. Community Development Director Fischer stated City staff would like the Council to move to remove Chapter 151.06 Applications and Chapter 151.07 Action on Application for Rental License from Ordinance No. 86 and table those items until May 1, 2017. Removing the information would allow Council to act on the remaining code changes and allow Attorney Kennedy time to review the information he would receive from the Department of Revenue. **Council Member Freyberg moved, seconded by Council Member Norland to remove Chapter 151.06 Applications and Chapter 151.07 Action on Application for Rental License for consideration on May 1, 2017 and Adopt Ordinance No. 86, Fourth Series an Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Revising, Updating and Compiling Certain Ordinances for the City Dealing with the Subjects Embraced in the Code of Ordinances, and Providing Penalties for the Violation of the City Code of Ordinances. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.**

Res. No. 26-17 Awarding Bid for Project No. 17-1B Water Treatment Plant No. 1-Filter Rehabilitation. City Engineer Sarff appeared before Council and stated the six bids for the rehabilitation of Water Treatment Plant No. 1-Filter Rehabilitation were opened on March 23, 2017. The lowest responsive and responsible bid was received by Shank Constructors of Brooklyn Park,

Minnesota at \$180,100.00. The engineer's estimate for the filter rehabilitation was \$200,000. The bids also included "Add Item" to replace four (4) filter effluent valves and piping modifications to relocate the flow meter to a better location to improve the accuracy of the flow meter. Shank Constructors provided the lowest bid at \$17,500. City staff recommends awarding the project to Shank Constructors, Inc. for both the "Base Bid" and the "Add Item" for a total of \$197,600. Administrator Harrenstein indicated the project would be funded with cash from the capital outlay portion of the budget. Council Member Norland thanked City Engineer Sarff for including the project references. City Engineer Sarff indicated Bolton & Menk has worked with Shank Constructors, Inc. and they have a good reputation. **Council Member Norland moved, seconded by Council Member Freyberg to Adopt Res. No. 26-17 Awarding Bid for Project No. 17-1B Water Treatment Plant No. 1-Filter Rehabilitation. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.**

Review Summary of 2017 Street and Park Projects. City Engineer Sarff appeared before Council and reviewed the list of projects planned for the streets. The project included a bituminous wearing course in the Reserve Subdivision, edge mill and bituminous overlay on portions of Candi Lane, Meyer Lane, Mary Lane and Peggy Lane. The estimated total for the projects is \$280,000 which is within the budgeted amount. Engineer Sarff reviewed the proposed park projects which include Benson Park Trail Repairs, Benson Park Main Shelter, outdoor hockey rinks at Spring Lake Park and a South Spring Lake restroom. The estimated total for these projects is \$358,000. Administrator Harrenstein stated the proposed projects are a part of the strategic planning the Council has developed including the Pavement Management Plan adopted in 2015 and the Parks Master Plan adopted in 2016. The City budgeted \$350,000 for street improvements for 2017. The projected street projects budget was reduced to allow Public Works Director Swanson to hire a new street laborer to help with completing the projects. The City budgeted \$360,000 for parks improvements, and the four proposed projects were discussed during the budgeting process and came out of public input from North Kato Ideas. Council Member Norland indicated she approved of the proposed restrooms.

Res. No. 27-17 Authorizing Preparation of Plans and Specifications and Advertisement for Bids Project No. 17-2DEF-2017 Street Improvement Project. Council Member Norland moved, seconded by Council Member Whitlock to Adopt Res. No. 27-17 Authorizing Preparation of Plans and Specifications and Advertisement for Bids Project No. 17-2DEF-2017 Street Improvement Project. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Review Marvin Boulevard Lift Station and Carol Court Lift Station Improvement Project. City Engineer Sarff reviewed the need to improve the Marvin Boulevard and Carol Court Lift Stations based on the knowledge that during periods of heavy rainfall, both lift stations experience high flows and the public works staff must provide supplemental pumping to prevent the sewer system from backing up. The improvements to Carol Court Lift Station include: replacing existing pumps with larger capacity pumps, replacing existing 6" forcemain with 8" forcemain, and replace overflow line between Carol Court lift station and Marvin Boulevard lift station. The improvements to Marvin Boulevard Lift Station include: replacing pumps, installing a new electrical control panel, replacement of piping and valves and replacing the existing forcemain from Marvin Boulevard lift station to Carol Court lift station. City Engineer Sarff estimated the project at \$200,000. Administrator Harrenstein reported the City had budgeted \$245,000 for the project. Administrator Harrenstein asked if the

improvements would accommodate the Schmoll property. City Engineer Sarff stated that it would not as that would flow in a different direction.

City Engineer Sarff reported that the City had completed a grant application for Commerce Drive improvements. He reported they had been notified that the City was awarded \$908,000 for the fiscal year 2021, but there were ways to advance the money. He also reported the City was awarded the Safe Routes to School grant of \$224,428 for improvements around Monroe and Bridges schools. Those funds would be available in 2021.

Receive Update on the Bathhouse/Warming House at the Spring Lake Swim Facility.

Public Works Director Swanson stated the City is working to create a Spring Lake Park Warming House to allow for year round use. Architect Adam Steinke provided design concepts and estimates for the project. The structure would be placed next to the Spring Lake Park Swim Facility bathhouse and would be heated and cooled to allow for year round use and would be a rentable structure. He stated the initial estimate was \$446,940 with a portion funded by the Anthony Ford Foundation. Mayor Dehen requested clarification on if the structure was separate from the bathhouse. Public Works Director Swanson indicated it was separate to avoid the need to heat the entire structure if combined. Mayor Dehen requested clarification on the concession area. Public Works Director Swanson stated that there were difficulties with renting the facility and installing a concession area. Administrator Harrenstein indicated this was a preliminary design and options could be considered. Mayor Dehen also indicated he thought a full kitchen would serve the community better than a kitchenette. Administrator Harrenstein indicated City staff had proposed a 2 million dollar upgrade to the Swim Facility and the warming House would be an additional \$450,000. He stated the City could consider looking for additional funding partners. Mayor Dehen stated donors might be willing to fund a slide or another amenity.

Receive Update on the South Spring Lake Park Restrooms. Public Works Director Swanson presented the design concepts from Adam Steinke and indicated the estimated cost for the project was \$110,097. Administrator Harrenstein stated before construction the City would require a Memorandum of Understanding from MAYBA similar to the one at Caswell North Soccer fields. Mayor Dehen requested information on the infrastructure. Public Works Director Swanson stated a limestone restroom used to stand near the proposed location and the infrastructure was never removed. The City planned on using the infrastructure.

City Administrator and Staff Comments

Administrator Harrenstein stated the KTV Annual Report was available in the packet for review. Mayor Dehen commented that he would like the continued promotion of KTV to increase utilization from the community.

Public Works Director Swanson reminded the public that Spring clean up for the Valley is April 17-21, and the Hilltop is April 24-28, 2017.

Mayor and Council Comments

Mayor Dehen read the joint Bike Month Proclamation into the record:

***WHEREAS**, biking to work, school, the store, the park, the countryside or around the neighborhood provides many benefits including better health and fitness, reduced health and transportation costs and a cleaner environment; and*

WHEREAS, May is bike month in Minnesota and the United States of America; and the cities of Mankato and North Mankato join in recognition; and

WHEREAS, Greater Mankato Bike and Walk Advocates are organizing rides and events to celebrate Bike Week and encouraging residents to ride their bikes during Bike Week and throughout the year; and

WHEREAS, Mankato and North Mankato make bicycling easier as a form of recreation and transportation through bike lanes and routes, bike repair stations, and wayfinding;

NOW, THEREFORE, We, Eric Anderson, Mayor of Mankato, and Mark Dehen, Mayor of North Mankato, do hereby proclaim May 2017 as

MANKA TO AND NORTH MANKA TO BIKE MONTH

in Mankato and North Mankato, Minnesota.

IN WITNESS WHEREOF, we have hereunto signed our names and caused the seals of the cities of Mankato and North Mankato to be affixed this 1st day of May 2017.

Public Comments

Tom Hagen, 927 Lake Street, appeared before Council and reported he did not agree with the article about deer in the City News and Views. He stated there was long term damage being done by deer to his property's understory.

Phil Henry, 1300 Noretta Drive, appeared before Council and stated he had deer at his house eating his garden. He also reported his property taxes went down, but his water bill went up. He stated he liked the City News and Views and was glad the City charged for the advertisements.

There being no further business, on a motion by Council Member Whitlock, seconded by Council Member Norland, the meeting adjourned at 7:44 p.m.

Mayor

City Clerk