

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 16, 2018. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for roll call: Mayor Dehen, Council Members Freyberg, Whitlock and Norland, City Administrator Harrenstein, Finance Director McCann, Attorney Kennedy, Community Development Director Fischer, City Engineer Sarff, and City Clerk Van Genderen. Absent: Council Member Steiner.

Approval of Agenda

Council Member Norland moved, seconded by Council Member Whitlock, to approve the agenda as presented. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Approval of Council Meeting Minutes

Council Member Norland moved, seconded by Council Member Whitlock, to approve the minutes of the Council meeting of April 2, 2018. Vote on the motion: Freyberg, Norland, and Dehen aye; Whitlock abstain; no nays. Motion carried.

Proclamation

Mayor Dehen read the following proclamation into the record.

WHEREAS, April 26 to April 29, 2018, is designated for “Stand Against Racism,” a national YWCA campaign designed to build community among those who work for racial justice and to raise awareness; and

WHEREAS, Mankato and North Mankato, Minnesota celebrates diversity and the contributions various perspectives bring to the community; and

NOW, THEREFORE, we, Eric Anderson, Mayor of the City of Mankato, and Mark Dehen, Mayor of the City of North Mankato, in the State of Minnesota hereby proclaim April 26 to April 29, 2018, to be

“Stand Against Racism” days established to honor the power of advocacy and the importance of addressing racial inequity.

Public Hearing, 7 p.m. Annexation of 2.38 Acres Owned by Burnett Land Company.

Community Development Director Fischer reported the land is located west of Raymond Drive and is being annexed for development of single-family homes. The property is adjacent to Raymond Drive and has access to utilities. The land is guided by the Comprehensive Plan for low-density residential development. Mayor Dehen noted the plan was to add eight lots. With no one appearing before Council Mayor Dehen closed the Public Hearing.

Consent Agenda

Council Member Freyberg moved, seconded by Council Member Norland, to approve the Consent Agenda which included:

- A. Bills and Appropriations.
- B. Res. No. 39-18 Approving Donations/Contributions/Grants.

- C. Approved Park and Audio Permit for Lasting Imprint's Community Day at Spring Lake Park on September 15, 2018, from 7:30 a.m. to 12:30 p.m.
- D. Approved Parade Permit for Lasting Imprint's Community Day on September 15, 2018.
- E. Approved North Mankato Firefighter's Relief Association 3.2% Temporary Alcohol Permit for Fun Days on July 6 and 7, 2018.
- F. Res. No. 40-18 Waiving Waiting Period for Exemption from Lawful Gambling License for Knights of Columbus #5551.
- G. Approved Parade Permit for South Central College 5K Run/Walk on May 3, 2018, from 2:00 p.m. to 4:00 p.m.
- H. Approved Audio Permit for Crossview Covenant Church on May 19, 2018, from 8:30 a.m. to 12:00 p.m.
- I. Approved League of Minnesota Cities Insurance Trust Liability Coverage Waiver Form.
- J. Approved On-Sale Liquor License for Caswell Park at 1875 Howard Drive W.

Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Public Comments Concerning Business Items on the Agenda

Phil Henry, 1300 Noretta Drive, appeared before Council and spoke about the Caswell Fund and honest accounting.

Barb Church, 102 Wheeler Avenue, appeared before Council and spoke about the Caswell Fund and continued support of the Fund. Ms. Church spoke about the Sales Tax Extension and continued conversation about the use of those funds.

Business Items

Ordinance No. 103 Fourth Series, An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2(3), Permitting Annexation by Ordinance, 2.38 Acres Owned by Burnett Land Company. Council Member Freyberg moved, seconded by Council Member Norland to Adopt Ordinance No. 103 Fourth Series, An Ordinance Amending the Code of Ordinances for the City of North Mankato, Minnesota Annexing Land Located in Belgrade Township, Nicollet County, Minnesota Pursuant to Minnesota Statutes §414.033 Subdivision 2(3), Permitting Annexation by Ordinance, 2.38 Acres Owned by Burnett Land Company. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.

Res. No. 41-18 Accepting Bid for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project.

City Engineer Sarff appeared before Council and stated bids were opened on Tuesday, April 10, 2018. Five bids were received with a low bid of \$165,726.62 from Holtmeier Construction, Inc. of Mankato Minnesota. The low bid is approximately 6% below the Engineer's estimate of \$175,704.70, and the next lowest bid is approximately 3% over the low bid. City Engineer Sarff indicated staff recommends approval of the bid. **Council Member Norland moved, seconded by Council Member Whitlock to Adopt Res. No. 41-18 Accepting Bid for Project No. 17-06 ABCDE Marie Lane Reconstruction/Extension Project. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.**

Res. No. 42-18 Approving Bid for Project No. 18-01 AB North Port Industrial Park Utility Expansion.

City Engineer Sarff appeared before Council and reported bids were opened on Thursday, April 12, 2018, and eight bids were received. The low bidder for the project was Dirt Merchant, Inc. with a bid of \$632,779.25, which is 6% below the Engineer's estimate of \$632,424.50 and 8.5% below the next lowest bidder. Engineer Sarff reminded Council the City received a BDPI Grant which will cover half of the project cost. He stated City staff recommend accepting the bid. **Council Member Norland moved, seconded by Council Member Whitlock to adopt Res. No. 42-18 Approving Bid for Project No. 18-01 AB North Port Industrial Park Utility Expansion. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.**

Res. No. 43-18 Establishing Caswell Sports Fund.

City Administrator Harrenstein reported the resolution formally creates the Fund. He indicated he would like to change the wording in the first therefore from "Caswell Regional Sporting Complex Fund to better track all Caswell Sports operations" to "Caswell Regional Sporting Complex Fund to account for Caswell Sports operations" to clarify that the operations have been tracked. He stated the philosophy behind establishing the fund was that Caswell Park is an attraction that generates between 5 and 9 million in economic benefit to the region. The Caswell Park staff is growing the brand by hosting events and joint ventures with groups to attract additional events. He indicated there is an economic benefit to having the park. He noted the City is also working on a food and beverage tax to help support Caswell Park. City Administrator Harrenstein stated the goal is to get Caswell Sports to operate on its own as much as possible. Council Member Freyberg noted this is similar to All Seasons Arena which has a goal of keeping ice affordable while keeping the operating fund at a bare minimum, acknowledging that like All Seasons Arena, Caswell will always receive a subsidy. Mayor Dehen noted he liked the idea of it becoming a brand. Mayor Dehen requested City Clerk Van Genderen read back the changes to the resolution. City Clerk Van Genderen read "Caswell Regional Sporting Complex Fund to account for Caswell Sports operations" was how the resolution now read. **Council Member Freyberg moved, seconded by Council Member Norland to adopt Res. No. 43-18 Establishing Caswell Sports Fund. Vote on the motion: Freyberg, Whitlock, Norland and Dehen aye; no nays. Motion carried.**

Review 2019 Budget & Proposed 2019-2028 CIP Schedule.

Finance Director McCann continued the 2019-2028 CIP Schedule review by discussing three streets in lower North Mankato that merit consideration for reconstruction. The streets included Monroe Avenue, Grant Avenue, and Garfield Avenue. The projects include replacing or adding utilities, street, curb, gutter, sidewalks and driveway aprons. Monroe Avenue is estimated at \$756,000, Grant Avenue at \$381,900 and Garfield Avenue at \$696,000. City Engineer Sarff noted the City did receive a Safe Routes to School Grant which would be available in the fiscal year 2021 which would include the area around Garfield and should be considered in conjunction with proposed street reconstructions. Attorney Kennedy noted when assessing reconstructions to properties the amount assessed cannot exceed the benefit to the property.

City Administrator and Staff Comments

City Administrator Harrenstein thanked the North Mankato street crew for managing the winter storm over the weekend.

City Administrator Harrenstein welcomed Council Member Whitlock back from completing his chemotherapy.

City Administrator Harrenstein remembered former North Mankato Mayor Howard Vetter who passed away on April 5, 2018. He stated Howard would be remembered for his service to North Mankato as Mayor from 1967-1969 and his continued support of the City.

Attorney Kennedy stated Howard Vetter was a friend and an amazing volunteer who continued to serve his community in many ways.

Finance Director McCann reported the Audit would be taking place May 7-11, 2018.

Mayor and Council Comments

Council Member Norland thanked Community Development Director Fischer for the testimony he will give at the Huntley Wilmarth transmission line public hearing.

Council Member Norland thanked City Administrator Harrenstein for creating the Caswell Fund and the work being made to create a professional organization.

Council Member Norland thanked Chief Boyer for his work with the emergency first responders, working to improve response times.

Council Member Norland thanked the North Mankato Fire Department for their involvement in Walk a Mile in Her Shoes event to take place on April 22, 2018. The event supports the CADA House.

Council Member Norland congratulated Library Director Heintz on the birth of her twin girls.

Mayor Dehen extended his condolences to the Vetter family on the death of Howard Vetter.

Open Forum

Tom Hagen, 927 Lake Street, appeared before Council and spoke about the City purchasing the gas station on Belgrade Avenue for green space. Mr. Hagen spoke about receiving a certified letter from Attorney Kennedy indicating the City will not use the trail cam on his property and expressed concern about the cost to send it. Attorney Kennedy indicated no additional expense was incurred by the City as he is on retainer and receives a postage allowance.

Barb Church, 102 Wheeler Avenue, appeared before Council and spoke about the Hotel/Motel Tax and the Caswell Sports Fund. Ms. Church spoke about Spring Cleanup and moving it back due to the snow still on the ground. City Administrator Harrenstein stated City crews are already behind on sealing and street work but he could speak with the crew. Discussion was held by City Council to move the pickup to the fall, but concerns were raised because junk was already out by the curb. Council also discussed having residents call in for yard pickup. Mayor Dehen stated for clarification pickup is currently scheduled for April 23-27 (valley) and April 30-May 4 (hilltop).

Phil Henry, 1300 Noretta Drive, appeared before Council and stated he did not want a certified letter from the City.

There being no further business, on a motion by Council Member Norland, seconded by Council Member Freyberg, the meeting adjourned at 7:41 p.m.

Mayor

City Clerk