

Pursuant to due call and notice thereof, a meeting of the North Mankato Port Authority Commission was held in the Council Chambers of the Municipal Building on Monday, October 17, 2011.

Vice President Knutson called the meeting to order at 7:30 a.m. The following were present: Commissioners Arnold, Dehen, Abbott, Steiner and Knutson, Executive Vice President Sande, Finance Director Thorne and Secretary Gehrke. Absent: Commissioner Kirschbaum.

Approval of the Minutes

On a motion by Commissioner Steiner, seconded by Commissioner Dehen, the minutes of the Port Authority meeting of September 22, 2011 were approved.

Public Hearing, 7:30 a.m. – Modification of Industrial Development District No. 1

Vice President Knutson opened the public hearing to consider the modification of Industrial Development District No. 1. Executive Vice President Sande presented background information including the Affidavit of Publication and Notice of Hearing. He reported the modification of Industrial Development District No. 1 will include the project area for the T.H. 14/CSAH 41 Project and requires the Port Authority Commission's approval in order to issue financing bonds for the project. With no one appearing before the Commission, Vice President Knutson closed this portion of the meeting.

A. Res. No. 18-11 Approving Modification of Industrial Development District No. 1 and Filing of an Application to the North Mankato City Council

Commissioner Dehen moved, seconded by Commissioner Abbott, to adopt Resolution No. 18-11 Approving Modification of Industrial Development District No. 1 and Filing of an Application to the North Mankato City Council. Vote on the Resolution: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Finance

A. Approval of Bills – September 2011

Finance Director Thorne presented the Port Authority expenditures for the month of September 2011. Commissioner Abbott moved, seconded by Commissioner Steiner, to approve the bills for September 2011. Vote on the motion: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Report of Executive Vice President

A. – C. Appointments

Executive Vice President Sande reported with the resignation of Wade Hensel who moved out of North Mankato, it is necessary to make appointments to fill the position of President and Vice President. He also asked that the new Finance Director, Clara Thorne, be appointed to fill the Assistant Treasurer position vacated with the retirement of Finance Director Steve Mork. Commissioner Dehen moved, seconded by Commissioner Steiner, to appoint Robert Knutson as President, Dave Arnold as Vice President and Clara Thorne as Assistant Treasurer. Vote on the motion: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

President Knutson welcomed Clara Thorne to the North Mankato Port Authority in her position as the new Assistant Treasurer.

D. Res. No. 19-11 Authorizing the Purchase of Real Estate – 706 Range Street

Executive Vice President Sande presented background information and supporting documentation for the recommended purchase of the property at 706 Range Street. He reported the City Council previously approved the acquisition of this property and appropriated \$75,000 from Community Development Block Grant funds for this purchase. The purchase price of the property is \$69,900, however, there will be some additional expenses incurred for the demolition of the structures and asbestos abatement. He reported the long-range plan is to retain the property for use as part of a larger neighborhood redevelopment project. Commissioner Steiner moved, seconded by Commissioner Arnold, to adopt Resolution No. 19-11 Authorizing the Purchase of Real Estate – 706 Range Street. Vote on the Resolution: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

E. Central Business District Grant Request – Spinner’s Bar & Grill, 301 Belgrade Avenue

Executive Vice President Sande presented a supplemental application from Spinner’s Bar & Grill, 301 Belgrade Avenue, for a Central Business District (CBD) grant in the amount of \$2,189.23 to complete the exterior portion of the building. He also presented a recap of the total project cost to date, amount of grant eligibility and grant funds previously approved. Commissioner Knutson stated the redevelopment of the Central Business District is one of the main priorities of E2020 and the InterCity Leadership Group. Executive Vice President Sande updated the Commission on other CBD redevelopment reporting there is a prospect for lease of the Kenne building, Brunton Architect has moved into their facility which is the infill project in the 200 block of Belgrade Avenue, construction will soon begin on the 422 Belgrade Avenue Project with the interior demolition and asbestos removal already completed and staff has been in contact with the representative for the Budget Mart properties and he indicates he has potential purchasers for both the Belgrade Avenue and Commerce Drive Budget Marts. Commissioner Knutson stated it is not easy to get downtown projects developed and referenced work on the Marigold site over a period of 20 years. In response to a question about what the City of Mankato is doing for redevelopment of their downtown, Executive Vice President Sande reported he believes the City of Mankato has a loan program focused on Old Town but will report back with additional information. Commissioner Abbott moved, seconded by Commissioner Steiner, to approve the supplemental CBD grant request in the amount of \$2,189.23 to Spinner’s Bar & Grill, 301 Belgrade Avenue. Vote on the motion: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Other Business

A. Set Port Authority Meeting for 6:30 p.m. on Monday, November 7, 2011

Commissioner Steiner moved, seconded by Commissioner Dehen, to set a Port Authority meeting for 6:30 p.m. on Monday, November 7, 2011. Vote on the motion: Arnold, Dehen, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Open Meeting to the Public

President Knutson opened the meeting to the public with no one appearing.

There being no further business, the meeting was adjourned at 8:00 a.m.

President

Secretary