

Pursuant to due call and notice thereof, a meeting of the North Mankato Port Authority Commission was held in the Council Chambers of the Municipal Building on Tuesday, December 6, 2011.

President Knutson called the meeting to order at 7:30 a.m. The following were present: Commissioners Dehen, Abbott, Steiner, Knutson and Kirschbaum, Executive Vice President Sande, Finance Director Thorne and Acting Secretary Peterson. Absent: Commissioner Arnold and Secretary Gehrke.

Approval of the Minutes

On a motion by Commissioner Steiner, seconded by Commissioner Dehen, the minutes of the Port Authority meeting of November 7, 2011 were approved as amended.

Public Hearing, 7:30 a.m. – Consider Sale of Real Estate (Outlot B, Northport No. 10 to Minnesota Department of Transportation)

President Knutson opened the public hearing to consider the sale of Outlot B, Northport No. 10 to the Minnesota Department of Transportation. MnDOT is acquiring the property for purposes of construction of the realignment of Trunk Highway 14. The property is owned by the Port Authority and serves as a storm water detention facility for the Howard Drive area of the Industrial Park. The pond will be removed with the highway construction and new ponds will be constructed in the trunk highway right-of-way at no cost to the Port Authority. Evergreen Land Services Company performed an appraisal to establish the value of the property at \$89,000. With no one appearing before the Commission, President Knutson closed this portion of the meeting.

Res. No. 22-11 Approving the Sale of Real Estate

Commissioner Steiner moved, seconded by Commissioner Kirschbaum, to adopt Resolution No. 22-11 Approving the Sale of Real Estate (Outlot B, Northport No. 10) to the Minnesota Department of Transportation. Vote on the Resolution: Dehen, Abbott, Steiner, Knutson and Kirschbaum, aye; no nays. Motion carried.

Finance

A. Approval of Bills – November 2011

Finance Director Thorne presented the Port Authority expenditures for the month of November 2011. Commissioner Dehen moved, seconded by Commissioner Abbott, to approve the bills for November 2011. Vote on the motion: Dehen, Abbott, Steiner, Knutson and Kirschbaum, aye; no nays. Motion carried.

Report of Executive Vice President

A. Central Business District Grant – T. Oliver Skillings, 237 Belgrade Avenue

Executive Vice President Sande presented an application from T. Oliver Skillings, 237 Belgrade Avenue, for a Central Business District grant in the amount of \$732.33 for a new furnace. Commissioner Steiner moved, seconded by Commissioner

Abbott, to approve the CBD Grant in the amount of \$732.33 to T. Oliver Skillings.
Vote on the motion: Dehen, Abbott, Steiner, Knutson and Kirschbaum, aye; no nays. Motion carried.

Other Business

Executive Vice President Sande reported the Budget Mart on Belgrade Avenue was expected to close on November 30, however, that has been delayed for a few weeks. Renovation of the Commerce Drive Budget Mart is expected to begin in the Spring of 2012. Renovation of the 422 Belgrade building should begin soon.

Commissioner Steiner reported the Council approved the appointment of Duane Olenius to the Port Authority serving January 1, 2012 through December 31, 2015.

Open Meeting to the Public

President Knutson opened the meeting to the public with no one appearing.

There being no further business, the meeting was adjourned at 7:47 a.m.

President

Acting Secretary