

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on April 18, 2011. Mayor Dehen called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Dehen, Council Members Freyberg, Steiner, Norland and Schindle, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Attorney Kennedy, Engineer Malm and Planner Fischer.

**Approval of Minutes**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council Workshop of April 4, 2011 and the minutes of the Council meeting of April 4, 2011, as amended. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

**Correspondence****Greater Mankato Growth Letter**

Mayor Dehen read a letter from Greater Mankato Growth which summarized the comments submitted at the Local Government Aid event facilitated by GMG.

**Public Hearing, 7 p.m. – Review of Final Plans for Extension of T.H. 14 and CSAH 41 Interchange Project**

The Mayor opened the public hearing to review the final plans for the extension of T.H. 14 and CSAH 41 Interchange Project. Administrator Sande reported the Notice of Public Hearing was published in the official newspaper. Engineer Malm gave a brief overview of the plans and proposed layout from Lookout Drive to County Road 6 and the interchange at CSAH 41. In response to a question, he reported provisions have been made for a bicycle trail on the east side and a sidewalk connection on the west side. He reported the project schedule calls for submission of request for proposals in June with construction to start this fall. Council Member Schindle inquired about semaphore lighting at the T.H. 14 off-ramp at Lookout Drive. Administrator Sande reported a temporary signal would be placed in this area during the project. Mayor Dehen asked if a temporary signal should be placed at the intersection of LorRay Drive and Howard Drive. Engineer Malm reported the design detail will be done by the contractor and they will be responsible for traffic control. Administrator Sande reported MnDOT is planning public education for drivers unfamiliar with the proposed roundabouts. Several drawings depicted that a large semi-trailer would be able to traverse the roundabouts. In response to a question from Council Member Norland, Engineer Malm reported that CSAH 6 would not intersect with T.H. 14. With no one else appearing before the Council, the Mayor closed this portion of the meeting.

**Res. No. 26-11 Approving Final Layout No. 1, S.P. 5203-85 Trunk Highway 14 Improvements**

**Council Member Schindle moved, seconded by Council Member Steiner, to adopt Resolution No. 26-11 Approving Final Layout No. 1, S.P. 5203-85 Trunk Highway 14 Improvements. Vote on the Resolution: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

**Open the Meeting to the Public for the First Time****Doreen Pehrson, Nicollet County Assessor's Office**

Doreen Pehrson, Nicollet County Assessor's Office, appeared before the Council and presented the 2011 values for taxes payable in 2012 for residential and commercial/industrial properties. Doreen reported new costing tables software impacted some of the properties in North Mankato. She also reported residential values for the City of North Mankato are 100.6 percent of recent sales, well within

the required 90 to 105 percent. Doreen stated homes sales in North Mankato have remained steady with 135 homes sold during the period of October 1, 2009 to September 30, 2010. During the period of October 1, 2008 to September 30, 2009, 127 homes were sold. Doreen reported the Board of Appeal and Equalization has been set for 8:30 a.m. on Thursday, April 28, 2011 in the North Mankato Police Annex Community Room. Residents with questions or concerns about the valuation of their property should contact the Assessor's Office at 507-934-0240 to schedule an appointment.

## **Staff Reports**

### **City Planner**

#### **Minutes of April 14, 2011 Planning Commission Meeting**

The Council accepted the minutes of the April 14, 2011 Planning Commission meeting.

#### **Certificate of Correction, Hansen Addition No. 2**

Planner Fischer introduced Warren Smith of Survey Services who presented the request for a Certificate of Correction for Hansen Addition No. 2. Mr. Smith explained the history of previous Hansen Addition plats and that as part of a proposed land sale in Hansen Addition No. 2, a title examiner believes the official plat name of Hansen Addition should be Hansen Addition to the City of North Mankato, Nicollet County, Minnesota. He indicated a Certificate of Correction is required that must be approved by the same governing body which originally approved Hansen Addition. **Council Member Steiner moved, seconded by Council Member Freyberg, to approve the Certificate of Correction. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

### **City Administrator**

#### **Set Public Hearing for Consideration of Amendment to Gambling Ordinance**

Administrator Sande reviewed background information in response to a request from the Lake Washington Improvement Association to conduct gambling in North Mankato. He presented the current gambling ordinance which requires at least 40 percent of its active members to reside within the City, 80 percent of its active members to reside within Independent School District 77 or 100 percent of net profits generated within the City to be designated to an eligible recipient as established by the Council and located within the corporate limits of the Cities of North Mankato and Mankato. Administrator Sande reported the Lake Washington Improvement Association resides outside the ISD 77 boundaries. He reported that in order to consider a change to the gambling ordinance, it is necessary to hold a public hearing. Mayor Dehen reported the Lake Washington Improvement Association would like to competitively bid to lease a portion of Hott Shotts to conduct lawful gambling. They currently hold gambling licenses at four locations in Mankato. Council Member Norland requested additional information about Community Charities which currently holds a gambling license in Mankato. Roger Huettl, Board Member of Lake Washington Improvement Association was in attendance at the meeting. **Council Member Steiner moved, seconded by Council Member Freyberg, to set a public hearing for 7 p.m. on Monday, June 6, 2011 for consideration of amendment to the gambling ordinance. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

#### **Approve Quotation for Electrical Work – Central Business District**

Administrator Sande presented a quotation from Kunkel Electric for removal of overhead electrical services in the east half of the alley behind the 200 Block of the south side of Belgrade. This project would be in conjunction with the construction of additional parking spaces on Nicollet Avenue. He reported that under a previous contract Kunkel Electric installed underground connections and street lighting as part of the Wall Street Project and removal of overhead electric lines in the Marigold

Project area. The work has been reviewed with Xcel Energy and they are prepared to do their portion of work during the early part of the month of May. As part of the quote, a new street cabinet will be installed on the east side of Nicollet Avenue. The total quote of \$30,300 includes cutting and patching of the blacktop. Administrator Sande reported discussions are currently being held with property owners regarding the possible repaving of both the public and private portions on a cost-sharing basis with the businesses and this may change the total amount of the quote. Assistant Construction Inspector Derek Tostenson was in attendance and in response to a question reported additional street lights will be added in the area of the Nicollet Avenue parking lot. **Council Member Norland moved, seconded by Council Member Steiner, to approve the quotation from Kunkel Electric for electrical work in the Central Business District in the amount of \$30,300 subject to an addition for asphalt paving. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

#### City Clerk

##### **Large Group Permit for Relay for Life Volleyball Tournament, Spring Lake Park**

Clerk Gehrke presented an application for a large group permit for Relay for Life to hold a volleyball tournament at Spring Lake Park from 8 a.m. to 6 p.m. on Sunday, June 19, 2011. **Council Member Norland moved, seconded by Council Member Steiner, to approve the large group permit for Relay for Life to hold a volleyball tournament from 8 a.m. to 6 p.m. on Sunday, June 19, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

##### **Parade Permit for American Heart Association Heart Walk, Spring Lake Park**

Clerk Gehrke presented an application for a permit for the American Heart Association to hold their Heart Walk from 8 a.m. to 11 a.m. on Saturday, August 20, 2011 at Spring Lake Park. The North Mankato Police Chief has approved this application. **Council Member Steiner moved, seconded by Council Member Norland, to approve the parade permit for the American Heart Association Heart Walk from 8 a.m. to 11 a.m. on Saturday, August 20, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

##### **Audio and Large Group Permit for American Heart Association Heart Walk, Spring Lake Park**

Clerk Gehrke presented an application for an audio and large group permit for the American Heart Association to hold their Heart Walk at Spring Lake Park from 7 a.m. to 12 noon on Saturday, August 20, 2011. **Council Member Schindle moved, seconded by Council Member Norland, to approve the audio and large group permit for the American Heart Association Heart Walk to be held from 7 a.m. to 12 noon on Saturday, August 20, 2011 at Spring Lake Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

##### **Application for Temporary 3.2 Malt Liquor and Wine License, North Mankato Civic & Commerce Association for Fun Days, July 7-10, 2011, Wheeler Park**

Clerk Gehrke presented an application for a temporary 3.2 liquor and wine license for the North Mankato Civic & Commerce Association to serve 3.2 liquor and wine at North Mankato Fun Days, July 7-10, 2011 at Wheeler Park. **Council Member Steiner moved, seconded by Council Member Norland, to approve the temporary 3.2 liquor and wine license for North Mankato Civic & Commerce Association for North Mankato Fun Days, July 7-10, 2011 at Wheeler Park. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

**Finance Director**

**Res. No. 27-11 Declaring Costs to be Assessed for Municipal Charges – 834 South Avenue**

Finance Director Mork presented Resolution No. 27-11 for costs to be assessed in the amount of \$400 for curb box repair at 834 South Avenue. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 27-11 Declaring Costs to be Assessed for Municipal Charges at 834 South Avenue. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

**Res. No. 28-11 Declaring Costs to be Assessed for Municipal Charges – 1948 Howard Drive**

Finance Director Mork presented Resolution No. 28-11 for costs to be assessed in the amount of \$400 for curb box repair at 1948 Howard Drive. **Council Member Schindle moved, seconded by Council Member Norland, to adopt Resolution No. 28-11 Declaring Costs to be Assessed for Municipal Charges at 1948 Howard Drive. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.**

**City Engineer**

Engineer Malm reported that he has received the layouts for the Highway 169 corridor from the Minnesota Department of Transportation and the plans will be forwarded to the Council.

**Report from Council Members**

**Council Member Norland**

**YWCA Support**

Council Member Norland reported the YWCA is not going forward with their request for funds from the Charitable Gambling Fund because they have received support from the United Way. Administrator Sande reported the YWCA is on the 10% list and eligible for funds from the Charitable Gambling Fund. Council Member Norland will pass this information to the YWCA Executive Director.

**Council Member Schindle**

Council Member Schindle reported he attended the All Seasons Arena Board meeting on Friday, April 8, 2011. He reported the Board reviewed the bylaws and the proposed changes will be distributed to the Council for consideration at a future Council meeting.

**Report from the Mayor**

**Proclamation for Arbor Day, April 29, 2011**

Mayor Dehen read a proclamation urging all citizens to support efforts to protect our trees and woodland, plant trees to promote the well being of present and future generations and proclaiming April 29, 2011 as Arbor Day in the City of North Mankato.

**Appointment to VINE Development Team**

Mayor Dehen asked the Council to suggest a representative to serve on the VINE Development Team.

The Mayor reported that “Coffee with the Council” was held from 10 a.m. to 11 a.m. on Saturday, April 9, 2011 at Beans Plus with the Mankato Area Fair Trade Town Initiative providing the coffee and pastries.

The Mayor referenced the letter from the City Attorney the Council recently received titled Electronics and Elected Officials. He asked that all correspondence be sent through the City Administrator or City Clerk to avoid possible violation of the Open Meeting Law.

**Open the Meeting to the Public for the Second Time**

**Kim Spears, 916 South Avenue**

Kim Spears, 916 South Avenue, appeared before the Council and asked if the City only considered one quote for the electrical work in the Central Business District. Administrator Sande reported Kunkel Electric has recently completed the electrical work on the other side of Belgrade and was asked to quote the additional work.

**Bills and Appropriations**

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amount of \$216,511.74. Vote on the motion: Freyberg, Steiner, Norland, Schindle and Dehen, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:55 p.m.

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Mayor

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City Clerk