

Pursuant to due call and notice thereof, a Council Workshop of the North Mankato City Council was held in the Council Chambers of the Municipal Building on October 4, 2010. Mayor Zellmer called the meeting to order at 5:45 p.m. The following were present for the meeting: Mayor Zellmer, Council Members Schindle, Steiner and DeWitte, Administrator Sande, Finance Director Mork and City Clerk Gehrke. Absent: Council Member Norland.

**Highway 14**

Administrator Sande referenced the Highway 14 Newsletter reporting there is a flurry of activity regarding funding for Highway 14 immediately west of North Mankato. Mayor Zellmer added that discussions have been held with representatives of the Minnesota Department of Transportation and a revised schedule for Highway 14 is to be released this month. MnDOT is conducting a review process for interchange funds that may be available due to bids for other projects coming in considerably below the engineer's estimate. Mayor Zellmer reported the Mayors with the Highway 14 Partnership met with several southwestern Minnesota editorial boards. The Mayor also reported it was very difficult to get statistics of the accidents and deaths on Highway 14. In order to get the eastern portion of Highway 14 completed, the City of Rochester will need to get involved. The meeting with Senator Franken is on DVD and will be scheduled for broadcast on CCTV.

**Five-Year Capital Improvement Plan, 2011-2015**

Finance Director Mork presented the Five-Year Capital Improvement Plan 2011-2015 reporting the total estimated cost for all expenditures for this five-year period is \$58,519,525, which includes the CSAH 41/T.H. 14 Interchange Project.

Finance Director Mork reviewed other projects proposed for the Five-Year CIP including replacement of exterior doors scheduled for 2011 in the Municipal Building due to ADA requirements and remodeling of the Community Room and lower level restrooms of the Municipal Building over a two-year period beginning in 2012. Renovation of the heating and air conditioning system at the Municipal Building is scheduled for 2015.

Improvements to the Street Department building are scheduled for 2011 and 2015. A building to include vehicle storage is scheduled for the Well #5 site on South Avenue for 2011. The play lot in this area will be relocated to a site adjacent to Water Plant No. 1 on Nicollet Avenue. A heated storage building is proposed for construction in 2014 to be located near the Public Works building on Webster Avenue to house non-emergency equipment.

Tasers are scheduled for replacement for the Police Department in 2011 since the current tasers will no longer be serviced. The portable radios, records management system and office computer and software are scheduled for replacement in 2012.

The SCBA Masks and Air Packs are scheduled for upgrade in 2012 and 2013 to meet the new minimum federal standards. Council Member Schindle asked if the old equipment could be donated to another organization. Administrator Sande reported the equipment could be donated to fire departments in other countries.

Reprogramming of all siren radio receivers is scheduled for 2012. The standby generator at the Municipal Building is scheduled for replacement in 2014. Standby power from Water Plant 2 will be connected to Fire Station 2 in 2013.

The Street Department is proposing a one-ton truck with box for purchase in 2011 and a street sweeper in 2012 from Equipment Certificates.

Park improvements proposed include retrofitting of the lights at Caswell Park Fields 1-4 in 2011. The replaced lights will be donated to Loyola High School. Construction of additional fields and related facilities is proposed for 2012 through 2015. Proposed improvements to Benson Park include a pavilion/restroom, water features, fishing pier, additional parking, trees and trails. Administrator Sande reported the last payment on the Contract for Deed for the Benson Park land is 2012. Improvements to Spring Lake Park include construction of restrooms in the south end of the park and a pavilion to replace Shelter No. 3. The overhead electrical service at Wheeler Park will be moved underground in 2012. Administrator Sande reported if surplus 2010 Budget funds are available these funds could be used to move the overhead electrical service to underground at Wheeler Park. Renovation of the band shell at Wheeler Park is scheduled for 2012. New picnic shelters are scheduled for neighborhood parks in 2012, 2014 and 2015.

The CSAH 41/Carlson Drive/Howard Drive Improvements will continue in 2011 and 2012. Semaphore lights are proposed for the intersection of Lookout Drive and Highway 14 for 2013. The extension of Ringhofer Drive is proposed for 2012 and 2013. The 14/41 Interchange is scheduled for 2011 and 2012.

Proposed water improvements include the recoating of Water Tower No. 2, new Well #9 and connection of the North Ridge water main to Carlson Drive in 2012. Sanitary sewer and storm sewer improvements are proposed for Roe Crest, Noretta and the Old Belgrade Hill in 2013. Storm sewer improvements are proposed for the James Drive area in 2011 and the North Ridge ravine complex in 2012-2014.

A public hearing for the 2011-2015 Five-Year CIP will be held at 7 p.m. on Monday, December 20, 2010.

**2011 Levy**

Finance Director Mork reported that, after conferring with the Minnesota Department of Revenue, the City will not see a reduction in Market Value Credit in 2011 and therefore the \$228,659 levy to replace this aid included in the preliminary levy certification is not needed. He will adjust the proposed General Fund Levy so that the levy for 2011 will equal the 2010 levy.

**City Attorney Activity Report**

Administrator Sande presented an activity report prepared by the City Attorney of the hours spent on retainer items for the City of North Mankato during 2010.

**Fee Schedule**

Administrator Sande presented the proposed fee schedule outlining the current fees and the proposed fees for 2011. He reported typically fees are set by the Council at their 1<sup>st</sup> January meeting.

**James Drive Storm Sewer**

Administrator Sande presented a map of the proposed James Drive storm sewer and reported Braun Intertec Corporation will do soil borings to determine the subsurface conditions in the James Drive area from Mary Lane to the west. He reported this is the City's highest priority storm sewer project for 2011.

**Nicollet Park Drawing**

Administrator Sande presented a drawing of the new playground area and the play module and swing set proposed for the Water Plant No. 1 property. A bench for adults and a fence is also part of the proposal. This playground would replace the South Avenue play lot.

**Purchase of Inspection Vehicle**

Administrator Sande reported once it has been determined funds are available from the 2010 Budget, a proposal will be presented at a future Council meeting to purchase a 2WD pickup for the Inspections Department.

**U.S. Department of Justice – COPS Funding Notification**

Administrator Sande reported notification was received from the U.S. Department of Justice that the City of North Mankato was not selected for a grant under the COPS Hiring Program for FY2010.

There being no further business, the Council Workshop was adjourned at 6:57 p.m.

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Mayor

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City Clerk