

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on March 5, 2007. Mayor Zellmer called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Zellmer, Council Members Norland, DeWitte, Schindle and Steiner, City Administrator Sande, Finance Director Mork, City Clerk Gehrke, Engineer Malm, Attorney Kennedy and Planner Fischer.

Approval of Minutes

Council Member Steiner moved, seconded by Council Member DeWitte, to approve the minutes of the Council meeting of February 20, 2007. Vote on the motion: Norland, DeWitte, Schindle, Steiner and Zellmer, aye; no nays. Motion carried.

Correspondence

Letter from Mankato Area Public Schools for \$1,500 Donation

Mayor Zellmer presented a letter from Superintendent Waltman, Mankato Public Schools, thanking the City for the \$1,500 donation to the school district from the 10% gambling funds. He reported the funds will be distributed \$500 to the Hoover and Monroe PTOs, \$500 to the Dakota Meadows Middle School Public Achievement Program and \$500 for student activities not funded by the school district.

Public Hearing, 7 p.m. – Project No. 06-04AB, Carlson Drive/Rockford Road Utility Extension and Project No. 06-08AB, Aspen Lane Lift Station and Force Main

The Mayor opened the public hearing to consider Project No. 06-04AB, the utility extension of Carlson Drive and Rockford Road, and Project No. 06-08AB, the Aspen Lane lift station and force main. Administrator Sande reported since these are M.S. 429 projects, a public hearing is necessary. He reported this is the first phase of the T.H. 14/CSAH 41 project and asked Engineer Malm to report on these two projects. Engineer Malm gave a Power Point presentation reporting preliminary engineering reports have been completed on both projects. He reported that portions of Burnett's Ravine Ridge Nos. 3 and 4 are beyond the current gravity sewer limits and a regional lift station is needed to provide sanitary sewer service. Engineer Malm gave a brief background reporting in the mid 1990's development reached the limits of the gravity sewer and in 1995 an interceptor sewer was constructed at Carlson/Countryside. With the construction of the Aspen Lane lift station, the Willow Lane temporary lift station will be abandoned. Engineer Malm reported easements and right-of-way property will need to be acquired. Administrator Sande reported he will be in contact with the property owners. Engineer Malm reported the projects are necessary, cost-effective and feasible from an engineering standpoint. A notice of hearing was published in the official newspaper. With no one appearing before the Council, the Mayor closed this portion of the hearing.

Open the Meeting to the Public for the First Time

The Mayor opened the meeting to the public for the first time with no one appearing.

Staff Reports

City Administrator

Set Board of Appeal and Equalization Meeting for 8:30 a.m. on Tuesday, April 24, 2007, Police Annex

Administrator Sande presented a letter from the Nicollet County Assessor setting the Board of Appeal and Equalization meeting for 8:30 a.m. on Tuesday, April 24, 2007 in the North Mankato Police Annex Community Room. This is an opportunity for property owners to discuss the assessed

market value of their property with County personnel and members of the Board of Appeal and Equalization. **Council Member Schindle moved, seconded by Council Member Steiner, to approve setting the Board of Appeal and Equalization meeting for 8:30 a.m. on Tuesday, April 24, 2007. Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Renewal of GMED Agreement

Administrator Sande reported the draft Greater Mankato Economic Development (GMED) Agreement is a three-party agreement among the City of North Mankato, the City of Mankato and the Greater Mankato Economic Development Corporation and replaces the Katoland Partnership Agreement. GMED has requested an increase in the annual funding amount and an adjustment mechanism for future years. Jonathan Zierdt, Executive Director of the Greater Mankato Area Development Corporation, was in attendance and gave a brief outline of the Agreement. **Council Member Steiner moved, seconded by Council Member Norland, to approve the renewal of the GMED Agreement. Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Res. No. 28-07 Ordering Improvements and Ordering Plans and Specifications for Project No. 06-04AB, Carlson Drive/Rockford Road Utility Extension and Project No. 06-08AB, Aspen Lane Lift Station and Force Main

Council Member DeWitte moved, seconded by Council Member Steiner, to adopt Resolution No. 28-07 Ordering Improvements and Ordering Plans and Specifications for Project No. 06-04AB, Carlson Drive/Rockford Road Utility Extension and Project No. 06-08AB, Aspen Lane Lift Station and Force Main. Vote on the Resolution: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.

Authorize Purchase of Equipment – Police Vehicle

Administrator Sande presented a request for purchase of a 2007 Ford 500 All Wheel Drive vehicle from Mankato Ford at a cost of \$21,056.50 to replace the 1998 Ford Taurus used as a vehicle for the Detective. The balance of the \$27,500 budgeted for a vehicle will be used to equip the vehicle with a radio, lights and other equipment. The Chief proposes to use the remaining funds allocated to purchase a 2008 model year patrol vehicle when the State contract for the new model year becomes available. **Council Member Norland moved, seconded by Council Member Schindle, to authorize the purchase of a 2007 Ford 500 All Wheel Drive vehicle from Mankato Ford for the Police Department at a purchase price of \$21,056.50. Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Res. No. 29-07 Amending Personnel Rules & Regulations

Administrator Sande presented proposed amendments to the Personnel Rules & Regulations which were reviewed by the Personnel Committee on January 26, 2007. The first change is a clarification regarding overtime compensation for holidays. The second change is to add a 15-minute response time requirement for Public Works personnel hired after January 1, 2007. **Council Member Schindle moved, seconded by Council Member DeWitte, to adopt Res. No. 29-07 amending City of North Mankato Personnel Rules and Regulations. Vote on the Resolution: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Schools and Conferences

Council Member Norland moved, seconded by Council Member Steiner, to approve actual and necessary expenses for the following schools and conferences:

1. Area Studies Group, St. Paul, March 28-29, for Police Chief and Police Lieutenant.

Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.

City Clerk

Res. No. 30-07 Waiving Waiting Period for Exemption from Lawful Gambling License for South Central College Campus Foundation, 1920 Lee Boulevard

Clerk Gehrke presented an application for exemption from lawful gambling for South Central College Campus Foundation to conduct raffles at 1920 Lee Boulevard on March 22, 2007. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 30-07 approving the application for exemption from lawful gambling for South Central College Campus Foundation. Vote on the Resolution: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Finance Director

Res. No. 31-07 Adopting Assessment for Project No. 05-01ABCDEF, Northgate Subdivision, Phases I, II and III Construction

Finance Director Mork presented Resolution No. 31-07 and the assessment roll for Project No. 05-01ABCDEF, Northgate Subdivision, Phases I, II and III construction. A copy of the assessment roll was delivered to all affected property owners. **Council Member DeWitte moved, seconded by Council Member Norland, to adopt Resolution No. 31-07 Adopting Assessment for Project No. 05-01ABCDEF, Northgate Subdivision, Phases I, II and III Construction. Vote on the Resolution: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.**

Report from Council Members

Council Member DeWitte

Council Member DeWitte reported he has received several phone calls regarding the snow removal and the sight lines at the intersections. Administrator Sande reported the City crews are in the process of removing snow from the intersections and are also digging out fire hydrants. Staff requested residents having a fire hydrant on their property assist in digging out the hydrants.

Council Member Schindle

Council Member Schindle asked if consideration had been giving to storing a plow at Fire Station No. 2 to limit the response time during a snow storm. Administrator Sande reported that construction of an additional bay to Fire Station No. 2 in the Five-Year Capital Improvement Plan. In addition, some Public Works employees are also firefighters. The City Administrator will review with the Fire Chief contingency plans for fire response during snow storms.

Report from Mayor

Meetings with Legislative Committees

Mayor Zellmer reported he along with Administrator Sande met on February 20, 2007 with the Property Tax Relief Committee regarding the One-Half Cent Local Option Sales Tax proposed for the

City of North Mankato noting since the voters passed the referendum for the local option sales tax, chances are good that it will be included in the tax bill.

The Mayor reported he and the City Administrator also met with the Transportation Committee regarding the T.H. 14/CSAH 41 interchange project and feels confident this project will be included for funding in Fiscal Year 2008.

Thank-You to City Crews

The Mayor thanked the City crews for their snow removal efforts during this last two snow storms.

Open the Meeting to the Public for the Second Time

The Mayor opened the meeting to the public for the second time with no one appearing.

Bills and Appropriations

Council Member Norland moved, seconded by Council Member Schindle, to approve all bills and appropriations in the amounts of \$79,533.78 and \$317,449.71. Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:55 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland. Vote on the motion: Steiner, Norland, DeWitte, Schindle and Zellmer, aye; no nays. Motion carried.

Mayor

City Clerk