

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on July 16, 2007. Mayor Zellmer called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Zellmer, Council Members Schindle, Steiner and Norland, Administrator Sande, City Clerk Gehrke, Engineer Rippke, Attorney Kennedy and Planner Fischer. Absent: Council Member DeWitte and Finance Director Mork.

**Approval of Minutes**

**Council Member Norland moved, seconded by Council Member Steiner, to approve the minutes of the Council meeting of July 2, 2007 and the Special Council meeting of July 9, 2007. Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.**

**Correspondence** – none.

**Open the Meeting to the Public for the First Time**

**Kyle Meyers, Abdo, Eick & Meyers – 2006 Comprehensive Annual Financial Report**

Kyle Meyers, Abdo, Eick & Meyers, appeared before the Council to present the Comprehensive Annual Financial Report for the year ended December 31, 2006. Mr. Meyers recapped the year's activities noting a net asset increase of \$4,032,935, net assets of \$44,436,452 and an unreserved fund balance for the general fund of \$1,687,453 or 33.9 percent of total general fund expenditures. For the general audience and new Council Members, Mr. Meyers explained GASB is the Government Auditing Standards Board which sets the auditing standards for governmental entities in the United States. Mr. Meyers reported cities must have a detailed policy manual outlining internal control for management procedures in place for 2008. Administrator Sande noted copies of the 2006 Comprehensive Annual Financial Report will be on file at the North Mankato Taylor Library and the Municipal Building.

**Nicollet County Board Actions**

Administrator Sande reported Nicollet County has approved the Bookmobile Purchase of Services Contract between Nicollet County and the City of North Mankato effective January 1, 2007 through December 31, 2007. Nicollet County approved the conditional use permit for Dennis and Caron Michels to establish a 20-site campground with the number of days allowed for length of stay at the campground limited to 90 days within a calendar year. The County requested a confirmed agenda prior to the scheduling of a Joint Nicollet County Board/North Mankato City Council meeting.

The Council discussed Nicollet County Ditch 53 and Administrator Sande reported effective August 1, 2007, monthly grab sample testing will be done in Ditch 53 to obtain information for future use.

Mayor Zellmer requested staff obtain a copy of the Nicollet County Library Board bylaws. Discussion was held about appointing North Mankato's Nicollet County Library Board representative to the North Mankato Taylor Library Board. The Library Director is meeting with North Mankato's representative. North Mankato's representative on the Traverse des Sioux Library Board is Nicollet County Board Commissioner Judy Hanson.

**Staff Reports****City Administrator****Res. No. 74-07 Approving Change Order No. 2 for Project No. 06-06ABCDEF, Burnett's Ravine Ridge No. 3**

Administrator Sande presented Change Order No. 2 for Project No. 06-06ABCDEF, Burnett's Ravine Ridge No. 3, reporting this is a non-monetary change order extending the completion date by fifteen (15) days to July 15, 2007 due to the heavy rains in the early spring. Administrator Sande reported the contractor, Hodgeman, is basically done and has done excellent work on this project. A letter will be prepared thanking them for their work on this project and asking them to bid on future North Mankato projects. **Council Member Steiner moved, seconded by Council Member Schindle, to adopt Resolution No. 74-07 Approving Change Order No. 2 for Project No. 06-06ABCDEF, Burnett's Ravine Ridge No. 3. Vote on the Resolution: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.**

**Post Forest Lane for No Parking**

Administrator Sande gave background information on the Forest Lane area reporting it was annexed into the City in 1986. Since this residential area had developed in Belgrade Township and the roads were not originally built to a municipal standard, it was agreed at that time that Forest Lane would be paved as it then existed even though it would not permit space for on-street parking. The street has a curb opening width of approximately 21 feet leaving a traveled surface of about 19 feet, which is only sufficient for cars to meet when there is no parking permitted. Forest Lane was not originally signed for no parking and parking has been occurring on the street and causing problems for traffic in the area. **Council Member Norland moved, seconded by Council Member Steiner, to authorize posting of "No Parking" signs on Forest Lane. Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.**

**Schools and Conferences**

**Council Member Steiner moved, seconded by Council Member Norland, to approve actual and necessary expenses for the following school and conference:**

- a. Minnesota Government Finance Officers Association Conference, Alexandria, September 18-21, for Finance Director.

**Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.**

**City Clerk****Audio and Large Group Permit for Immanuel-St. Joseph's Company Picnic, Wheeler Park, from 8:00 a.m.-11 p.m. on Thursday, August 16, 2007**

Clerk Gehrke presented a request for an audio and large group permit for Immanuel-St. Joseph's to hold their company picnic in Wheeler Park on Thursday, August 16, 2007. A band will be playing from 4-7:30 p.m. **Council Member Schindle moved, seconded by Council Member Steiner, to approve the audio and large group permit for Immanuel-St. Joseph's Company Picnic, Wheeler Park, on Thursday, August 16, 2007. Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.**

**Approval of Temporary Liquor License, North Mankato Civic & Commerce Association, for Senior Softball World Series Tournament, Caswell Park, August 23-30, 2007**

Clerk Gehrke presented an application for a temporary liquor license for North Mankato Civic & Commerce Association to serve 3.2 non-intoxicating malt liquor August 23-30, 2007 at Caswell Park for the Senior Softball World Series Tournament. The Police Chief has approved this request and the necessary insurance is in place. **Council Member Norland moved, seconded by Mayor Zellmer, to approve the temporary liquor license for North Mankato Civic & Commerce Association, Senior Softball World Series Tournament, Caswell Park on August 23-30, 2007. Vote on the motion: Schindle, Norland and Zellmer, aye; Steiner abstained; no nays. Motion carried.**

**Report from Council Members**

**Council Member Schindle**

Council Member Schindle asked about the construction at Bluff Park. Administrator Sande reported City crews are adding electricity to the park.

Council Member Schindle asked for a list of the communities that send co-mingled recyclables to the Recycling Center and if it is possible they could separate or partially separate their recyclables. Administrator Sande reported although we separate the materials, we receive the benefit of the sale of the recycled materials without any collection cost.

Council Member Schindle requested staff apply for grant funds for a fishing pier at Spring Lake.

**Council Member Norland**

Council Member Norland reported she has received many accolades about the Fun Days event.

**Report from Mayor**

The Mayor thanked Denny Kemp and the other volunteers for their work in making this year's Fun Days another successful event.

The Mayor asked if a railing should be installed on the bridge crossing between the pump house and Shelter No. 2 at Spring Lake Park.

**Open the Meeting to the Public for the Second Time**

The Mayor opened the meeting to the public for the second time with no one appearing.

**Bills and Appropriations**

Council Member Norland moved, seconded by Council Member Steiner, to approve all bills and appropriations in the amount of \$1,006,070.48. Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 8:02 p.m. on a motion by Council Member Steiner, seconded by Council Member Norland. Vote on the motion: Schindle, Steiner, Norland and Zellmer, aye; no nays. Motion carried.

---

Mayor

---

City Clerk