

### **Oath of Office for Newly Elected Mayor and Council Members**

District Court Judge Bradley C. Walker administered the oath of office to the re-elected Mayor Gary Zellmer and newly elected Council Members Ken DeWitte and Diane Norland.

Pursuant to due call and notice thereof, a regular meeting of the North Mankato City Council was held in the Municipal Building Council Chambers on January 2, 2007. Mayor Zellmer called the meeting to order at 7:00 p.m. asking that everyone join in the Pledge of Allegiance. The following were present for the meeting, Mayor Zellmer, Council Members Steiner, Norland and DeWitte, City Administrator Sande, City Clerk Gehrke, Finance Director Mork, Engineer Rippke, Attorney Kennedy and Planner Fischer. Absent: Council Member Schindle.

### **Approval of Minutes**

**Council Member Steiner moved, seconded by Council Member Norland, to approve the minutes of the Council meeting of December 18, 2006. Vote on the motion: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

### **Correspondence**

#### **Thank-You Letter from Annie Weber**

The Mayor read a letter from Annie Weber thanking the City for making North Mankato look so beautiful with the holiday lights. The Mayor thanked the City crews for their work on the lights and Nancy Knutson and Mary Robinson for their efforts in coordinating the purchase of the lights.

### **Open the Meeting to the Public for the First Time**

The Mayor opened the meeting to the public for the first time with no one appearing.

### **Nicollet County Board Actions**

Administrator Sande presented a draft of the January 2, 2007 Nicollet County Board meeting minutes and reported the County Board has appointed Mayor Gary Zellmer as the TdS Library Board representative and Jo Robbins as the alternate representative.

### **Staff Reports**

#### **City Administrator**

#### **Res. No. 01-07 Designating Official Newspaper**

Administrator Sande presented Resolution No. 01-07 designating an official newspaper for the City of North Mankato for 2007 legal announcements and publications. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 01-07 Designating *The Mankato Free Press* as the official newspaper for the City of North Mankato. Vote on the Resolution: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

#### **Res. No. 02-07 Designating Depositories for City of North Mankato**

**Council Member Norland moved, seconded by Council Member Steiner, to adopt Resolution No. 02-07 designating the following banks as City depositories: Valley Bank, US Bank, Wells Fargo, First National Bank, Pioneer Bank, Voyager Bank, Community Bank of Vernon Center, Minnstar Bank NA, TCF Bank FSB, Wells Federal Bank FSB,**

**Northern Star Bank and United Prairie Bank. Vote on the Resolution: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

**Res. No. 03-07 Setting Mileage Reimbursement Rate**

Administrator Sande presented Resolution No. 03-07 setting the mileage reimbursement rate at \$0.485, which is the standard mileage rate for reimbursement of business mileage set by the federal government effective January 1, 2007. **Council Member Steiner moved, seconded by Council Member Norland, to adopt Resolution No. 03-07 setting the mileage reimbursement rate at \$0.485 effective January 1, 2007. Vote on the Resolution: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

**Property/Casualty Insurance Dividend**

Administrator Sande reported the League of Minnesota Cities Insurance Trust notified the City of a property/casualty insurance dividend in the amount of \$14,961 for 2006. This \$14,961 dividend compares to a total 2006 premium of \$130,032. A history of the premiums paid and dividends received since 1987 reflects total premiums of \$2,200,169 and total dividends of \$749,316.

**Audit Engagement Letter with Abdo, Eick & Meyers for Year Ending December 31, 2006**

Administrator Sande presented a letter from Abdo, Eick & Meyers outlining the audit services to be provided to the City of North Mankato for year ended December 31, 2006. Cost of the auditing services is billed at the standard hourly rate plus out-of-pocket costs. Estimated 2006 audit fees are \$22,000 plus \$600 for the OSA Reporting Form. **Council Member Steiner moved, seconded by Council Member DeWitte, to approve the audit engagement letter for year ended December 31, 2006. Vote on the motion: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

**Schools and Conferences**

**Council Member DeWitte moved, seconded by Council Member Steiner, to approve actual and necessary expenses for the following schools and conferences:**

1. South Central Regional State Fire School, North Mankato, March 3-4 for 34 Firefighters.
2. Minnesota State Fire Department Assn. Conference, Brainerd, June 7-10, 6 Firefighters and 1 Relief Officer.
3. National Fire Chiefs Assn. Conference, Atlanta, GA, August 23-25, for Chief and Assistant Chief.
4. Minnesota Fire Chiefs Conference, Rochester, October 18-21, for 3-4 Fire Officers.
5. ICC Seminar: Overview of the Minnesota Plumbing Code, Brooklyn Park, February 5, for Assistant Building Inspector.

**Vote on the motion: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.**

**Report from Council Members**

**Council Member Steiner**

Council Member Steiner congratulated Mayor Zellmer on his re-election and welcomed the new Council Members.

**Council Member Norland**

Council Member Norland thanked the voters for giving her the opportunity to represent them on the City Council.

**Council Member DeWitte**

Council Member DeWitte expressed his pleasure at being elected as a City Council Member.

**Report from Mayor**

Mayor Zellmer welcomed the new City Council Members and reported City staff is available to them whenever necessary.

Mayor Zellmer reported he attended an Eagle Scout award reception for Mason Francis Graff on December 29, 2006.

**Open the Meeting to the Public for the Second Time**

The Mayor opened the meeting to the public for the second time with no one appearing.

**Bills and Appropriations**

Council Member Steiner moved, seconded by Council Member Norland, to approve all bills and appropriations in the amounts of \$5,247,369.40 and \$290,994.64. Vote on the motion: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.

There being no further business, the meeting was adjourned at 7:26 p.m. on a motion by Council Member Norland, seconded by Council Member Steiner. Vote on the motion: Steiner, Norland, DeWitte and Zellmer, aye; no nays. Motion carried.

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Mayor

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City Clerk