

Pursuant to due call and notice thereof, a quarterly meeting of the North Mankato Port Authority Commission was held in the Council Chambers of the Municipal Building on Tuesday, September 8, 2009.

Acting President Steiner called the meeting to order at 7:30 a.m. The following were present: Commissioners Zellmer, Abbott, Steiner, and Arnold, Executive Vice President Sande, Finance Director Mork and Secretary Gehrke. Absent: Commissioners Hensel, Kirschbaum and Knutson.

#### Approval of the Minutes

On a motion by Commissioner Abbott, seconded by Commissioner Zellmer, the minutes of the Port Authority meeting of August 24, 2009 were approved.

#### Public Hearing, 7:30 a.m. – Sale of Real Estate to South Central Service Cooperative

Acting President Steiner opened the public hearing to consider the sale of Lot 2, Block 1, Northport No. 13 to South Central Service Cooperative. Executive Vice President Sande presented a copy of the published notice of hearing and a plat of the 5.58-acre parcel which is located immediately west of the current South Central Service Cooperative building and east of Lot 1, Block 1, Northport No. 13 which was recently sold to BENCO Electric for a future substation. There being no one appearing before the Port Authority Commission, Acting President Steiner closed this portion of the meeting.

#### Res. No. 09-09 Authorizing the Sale of Real Estate

Commissioner Arnold moved, seconded by Commissioner Abbott, to adopt Resolution No. 09-09 Authorizing the Sale of Real Estate, Lot 2, Block 1, Northport No. 13, to South Central Service Cooperative. Vote on the Resolution: Zellmer, Abbott, Steiner and Arnold, aye; no nays. Motion carried.

#### Finance

##### A. Approval of Bills – July 2009

Finance Director Mork presented the Port Authority expenditures for July 2009.

Commissioner Abbott moved, seconded by Commissioner Arnold, to approve the Port Authority expenditures for July 2009. Vote on the motion: Zellmer, Abbott, Steiner and Arnold, aye; no nays. Motion carried.

#### Report of Executive Vice President

##### A. Res. No. 10-09 Authorizing Purchase of Real Estate – 1104 Quincy Street

Executive Vice President Sande presented a copy of the declaration page from a certified appraisal of the property at 1104 Quincy Street in North Mankato showing a value of \$160,000. This property is the last of the three non-conforming parcels the City Council requested be obtained and made available for commercial use. The owners of 1104 Quincy have expressed their willingness to sell the property for the price of \$162,000 and are currently working with a contractor to build a new home. Executive Vice President Sande reported he believes the home

and detached double garage on this property are worthy of moving. The Redevelopment Tax Increment District for this area was previously approved. Executive Vice President Sande reported there is an interested party in the parcel for commercial use and he will obtain written documentation of his interest. The proposed closing for the purchase of 1104 Quincy Street would be scheduled for on or about January 1, 2010. Commissioner Abbott moved, seconded by Commissioner Arnold, to adopt Resolution No. 10-09 Authorizing the Purchase of Real Estate – 1104 Quincy Street. Vote on the Resolution: Zellmer, Abbott, Steiner and Arnold, aye; no nays. Motion carried.

Other Business

Executive Vice President Sande reported the ribbon cutting for KWIK Trip is scheduled for 10 a.m. today. He reported construction of the dental clinic is progressing and will be renamed Commerce Dental Clinic.

The Commissioners requested information regarding the property on Commerce Drive that is scheduled for a sheriff's sale. Finance Director Mork will provide this information to the Commissioners.

Open Meeting to the Public

Acting President Steiner opened the meeting to the public with no one appearing.

There being no further business, the meeting was adjourned at 7:52 a.m.

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Acting President

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Secretary