

Pursuant to due call and notice thereof, a meeting of the North Mankato Port Authority Commission was held in the Council Chambers of the Municipal Building on Wednesday, February 13, 2008.

President Hensel welcomed Billy Steiner who has replaced Bill Schindle on the Port Authority Commission. John Behrens has resigned from the Port Authority Commission and the Mayor will make an appointment in the near future to fill this vacancy.

President Hensel called the meeting to order at 7:30 a.m. The following were present: Commissioners Hensel, Kirschbaum, Zellmer, Steiner, Abbott and Knutson, Executive Vice President Sande and Secretary Gehrke. Absent: Finance Director Mork.

Approval of the Minutes

On a motion by Commissioner Kirschbaum, seconded by Commissioner Zellmer, the minutes of the Port Authority meeting of January 17, 2008 were approved.

Report of Executive Vice President

A. Christy's Cafe

Executive Vice President Sande presented a request from Mark Levitt and Carmen Christy for assistance to bring the property located at 229 Belgrade Avenue up to code for the Christy's Café project. Since one of the top six priorities identified in the Envision 2020 Plan is downtown revitalization, Executive Vice President Sande recommended the Port Authority Commission consider providing assistance for this project in the form of a grant from the Port Authority General Fund in an amount not to exceed \$18,650. He recommended that the owners of Christy's Café provide a 2 to 1 match from their own resources of not less than \$37,300. Mark Levitt and Carmen Christy were in attendance at the meeting and provided background information reporting they are leasing the property until the end of 2008 and have an option to purchase the property at that time. They have been meeting with the Nicollet County Board of Health and Bruce Royer, North Mankato Building Inspector, to obtain their advice for code improvements and renovations. Christy's Café will initially be open six days a week and offer breakfast and lunch. After discussion of the project, Commissioner Kirschbaum moved, seconded by Commissioner Steiner, to approve a matching 2-1 grant based on actual costs incurred in an amount not to exceed \$18,650 for the owners of Christy's Café to make code improvements to the building at 229 Belgrade Avenue. Vote on the motion: Hensel, Kirschbaum, Zellmer, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Commissioner Zellmer left the meeting at 7:50 a.m.

B. Res. No. 02-08 Initiating Process for Adoption and Establishment of Tax Increment Financing District No. IDD 1-17 and Setting Public Hearing for 7 p.m. on Tuesday, March 11, 2008

Executive Vice President Sande presented Resolution No. 02-08 to initiate the

process for establishing Tax Increment Financing District No. IDD 1-17 in order to promote the construction of a manufacturing facility in the Northport Subdivision and to set a public hearing for 7:30 a.m. on Tuesday, March 11, 2008. The term of the tax increment is nine years. Executive Vice President Sande reported staff has been working with Dean Doyscher on a small manufacturing facility to be located in the Northport Subdivision between Creative Company and United Parcel Service. At their meeting of February 14, 2008, the Planning Commission will consider the replat of Lot 1, Block 1, Northport No. 9, creating a three-acre parcel, which is the proposed location for this facility. Commissioner Knutson moved, seconded by Commissioner Abbott, to adopt Resolution No. 02-08 Initiating Process for Adoption and Establishment of Tax Increment Financing District No. IDD 1-17 and setting a public hearing for 7:30 a.m. on Tuesday, March 11, 2008. Vote on the Resolution: Hensel, Kirschbaum, Abbott, Steiner and Knutson, aye; no nays. Motion carried.

Other Business

A. Set Next Port Authority Meeting

The next quarterly Port Authority meeting will be held at 7:30 a.m. on Tuesday, March 11, 2008.

Open Meeting to the Public

President Hensel opened the meeting to the public with no one appearing.

There being no further business, the meeting was adjourned at 8:00 a.m.

President

Secretary